

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: January 23, 2017
	Agenda Item No. 9 Roll Call No. <u>17-0089</u> Communication No. <u>17-041</u> Submitted by: Pamela S. Cooksey, P.E., City Engineer and Jonathan A. Gano, P.E., Public Works Director

AGENDA HEADING:

Approving exception to Request for Proposals (RFP) process for good cause and approving Professional Services Agreement with Kirkham Michael & Associates, Inc. for Leetown Creekway Box Culvert – Iowa State Fair Roadway Design, not to exceed \$59,700.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Kirkham Michael & Associates, Inc., Michael S. Olson, P.E., President, 12700 West Dodge Road, Omaha, Nebraska, 68154, to provide professional services for Leetown Creekway Box Culvert – Iowa State Fair Roadway Design for a total cost not to exceed \$59,700, based on hourly rates.

FISCAL IMPACT:

Amount: \$59,700

Funding Source: 2016-17 CIP, Page Storm Water – 9, Leetown Creekway – Outlet Improvements, SM075, Storm Revenue Bonds

ADDITIONAL INFORMATION:

- In December 1996, the 7th Ward Ditch (Leetown Creekway) Flood Control Study was completed by Snyder & Associates, Inc. One (1) improvement the study recommended was the construction of a reinforced concrete box storm sewer from E. University Avenue south to the Leetown Creekway main channel south of Dean Avenue near the Union Pacific Railroad.
- The City box storm sewer includes a portion that will be in E. 30th Court from Speedway Lane to E. Walnut Street, within the Iowa State Fair property. Kirkham Michael & Associates, Inc. is the acting engineer for the Iowa State Fair, and is currently designing other improvements in the fairgrounds near the location of the proposed box storm sewer, and need to closely coordinate planned improvements. Due to Kirkham Michael & Associates, Inc.'s familiarity with the Iowa State Fair property and staff, they were selected to design the necessary road reconstruction within the Iowa State Fair.

- The City Engineer recommends that good cause exists to exempt the procurement of these services from the RFP procurement process, including advertisement, due to the inherent knowledge possessed by the recommended consultant.

PREVIOUS COUNCIL ACTION(S):

Date: December 19, 2016

Roll Call Number: [16-2135](#)

Action: [Approving](#) Supplemental Agreement No. 1 to the Professional Services Agreement with Snyder & Associates, Inc. for additional professional services for Leetown Creekway-Outlet Storm Sewers Improvements, Dean Avenue to Union Pacific Railroad, not to exceed \$44,500. ([Council Communication No. 16-711](#)) Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff do not anticipate any future Council actions on this Professional Services Agreement at this time; however, anticipated changes to this Professional Services Agreement would require a Supplemental Agreement which may require Council action.

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