

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	February 20, 2017
	<b>Agenda Item No.</b>	<b>30</b>
	<b>Roll Call No.</b>	<b><u>17-292</u></b>
	<b>Communication No.</b>	<b><u>17-101</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training for Pa Goldbeck, Laura Graham, Rebecca Peppmeier, Alisha Rankin, Diane Rauh, Hannah Schabilion, Eric Scott, Trudy Simonson, Paul Stout, Theodore Stroope, and Steve Woody.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$2,016.08 (Goldbeck); \$1,989.08 (Graham); \$1,254.00 (Peppmeier); \$1,457.75 (Rankin); \$2,473.00 (Rauh); \$1,457.75 (Schabilion); \$2,037.71 (Scott); \$1,254.00 (Simonson); \$10,112.00 (Stout); \$1,626.00 (Stroope); \$2,070.78 (Woody)

Funding Source:

- CM001000 – City Manager’s Office – Administration (Goldbeck)
- CM001000 – City Manager’s Office – Administration (Graham)
- PD220358 – Police – School Resource Officer Program (Peppmeier)
- PD226000 – Police – State Forfeited Funds (Rankin)
- CC001010 – City Clerk’s Office – Administration (Rauh)
- PD226000 – Police – State Forfeited Funds (Schabilion)
- HI001000 – Human Rights – Administration (Scott)
- PD220358 – Police – School Resource Officer Program (Simonson)
- PD226000 – Police – State Forfeited Funds (Stout)
- PD226000 – Police – State Forfeited Funds (Stroope)
- PD226000 – Police – State Forfeited Funds (Woody)

**ADDITIONAL INFORMATION:**

**Pa Goldbeck (R-0), Management Fellow**, to Salt Lake City, UT, from February 28 – March 3, 2017 (\$2,016.08) to attend the 2017 Qualtrics Summit. This will be an introduction to Qualtrics and training tracks to better understand how to maximize the benefit of Qualtrics services and advance data-driven decision making in Des Moines.

**Laura Graham (R-0), Assistant to the City Manager**, to Salt Lake City, UT, from February 28 – March 3, 2017 (\$1,989.08) to attend the 2017 Qualtrics Summit. This will be an introduction to

Qualtrics and training tracks to better understand how to maximize the benefit of Qualtrics services and advance data-driven decision making in Des Moines.

**Rebecca Peppmeier (NR-0), School Resource Officer**, to Washington, DC from July 23 –July 28, 2017 (\$1,254.00) to attend the National Association of School Resource Officers annual conference. This conference will allow the opportunity for training and gaining valuable knowledge in the area of school based policing which will enable attendee to continue to better serve the school community.

**Alisha Rankin, (NR-0), Crime Scene Investigator**, to St. Louis, MO from April 2 – April 7, 2017 (\$1,457.75) to attend Medicolegal Death Investigator Training. This training will help advance the understanding and capability of recognizing what items of evidence should be collected from a death investigation scene and will also cover courtroom testimony techniques which will allow better preparation for courtroom situations and questioning.

**Diane Rauh, (R-0), City Clerk**, to Montreal, Canada, from May 21 – May 25, 2017 (\$2,473.00) to attend the International Institute of Municipal Clerks annual conference. The conference provides a variety of educational sessions as well as access to a network of leading industry professionals and other municipal colleagues.

**Hannah Schabilion, (NR-0), Crime Scene Investigator**, to St. Louis, MO from April 2 – April 7, 2017 (\$1,457.75) to attend Medicolegal Death Investigator Training. This training will help advance the understanding and capability of recognizing what items of evidence should be collected from a death investigation scene and will also cover courtroom testimony techniques which will allow better preparation for courtroom situations and questioning.

**Eric Scott, (NR-1), Human Rights Specialist**, to Washington, DC from February 21 – February 25, 2017 (\$2,037.71) to attend Conciliation for Fair Housing Investigators of the National Fair Housing Training Academy. Necessary training that will help better serve the City by investigating human rights violations.

**Trudy Simonson, (R-0), School Resource Officer**, to Washington, DC from July 23 – July 28, 2017 (\$1,254.00) to attend the National Association of School Resource Officers annual conference. This conference will allow the opportunity for training and gaining valuable knowledge in the area of school based policing which will enable attendee to continue to better serve the school community.

**Paul Stout, (NR-0), Captain**, to Boston, MA from July 15 – August 4, 2017 (\$10,112.00) to attend the Senior Management Institute for Police. This training will provide a clear understanding of general management theory, policy development, planning and organizational structure and behavior.

**Theodore Stroope, (R-0), Sargent**, to Washington, DC from May 12 – May 16, 2017 (\$1,626.00) to attend the Concerns of Police Survivors: National Police Week. Attending as a representative of the Des Moines Police Department. Four (4) Des Moines officers are being added to the memorial this year.

**Steve Woody, (NR-0), Lieutenant**, to Washington, DC from July 29 – August 3, 2017 (\$2,070.78) to attend the FBI National Academy Associates annual conference. This is the national conference for law enforcement alumni of the FBI National Academy and will provide a variety of training opportunities. Will also be representing Iowa in additional meetings as the chapter president.

The original budget for travel and training in Fiscal Year (FY) 2017 is \$524,665.00. The amount expended for travel and training in FY 2017, as of February 14, 2017, is \$286,721.92.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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