

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	March 6, 2017
	Agenda Item No.	42
	Roll Call No.	<u>17-0394</u>
	Communication No.	<u>17-256</u>
	Submitted by:	Dana Wingert, Chief of Police; John F. TeKippe, Fire Chief

AGENDA HEADING:

Des Moines Police and Fire Departments request approval of an exception to the procurement ordinance regarding competitive bidding requirements for good cause and recommend entering into a contract for services provided by Carpenter Uniform and Promotional Products, 5801 Thornton Avenue, Des Moines, IA 50321, Robert Carpenter, President.

SYNOPSIS:

Recommend approval of a one (1) year contract with Carpenter Uniform for Police and Fire Uniform services. The contract, at the discretion of the City, may be renewed for up to four (4) additional one (1) year terms. Research conducted by the Procurement Division of the Finance Department, Police, and Fire determined Carpenter Uniform was uniquely qualified as the only eligible local supplier with the capabilities of on-site measuring and alterations and operating a storefront that allows for staff appointment and walk-in services.

FISCAL IMPACT:

Amount: \$110,000 for Police uniform services and \$55,000 for Fire uniform services

Funding Source: Police Property Management, Recommended Fiscal Year (FY) 2017 Operating Budget, page 185; Fire Operations, page 105

ADDITIONAL INFORMATION:

Both the Police and Fire Department have had separate agreements with Carpenter Uniform dating back to 2003 and 2004 respectively, which both expired at the end of 2016. Rather than continue similar separate agreements, it was determined it was in the best interest of all parties to have a uniform contract with separate appendixes for both Police and Fire needs. Each appendix specifies price lists for uniform products and permits and specifies a formula for pricing clothing and alteration services provided by the vendor. The City Manager or designee may add and/or delete uniform products for the product list.

The Procurement Division of Finance will require the use of the traditional bid process for the purchase of Police and Fire clothing items not specified in the contract or where alternations are not needed.

PREVIOUS COUNCIL ACTION(S):

Date: October 7, 2013

Roll Call Number: [13-1568](#)

Action: [Three](#)-Year Contract and specified renewal options with Carpenter Uniform & Promotional Products (Robert Carpenter, President) for uniform supplies and services for the Police Department, exempt from competitive bidding requirements for good cause. ([Council Communication No. 13-502](#)) Moved by Mahaffey to adopt. Motion Carried 7-0.

Date: September 23, 2013

Roll Call Number: [13-1501](#)

Action: [Exemption](#) to procurement ordinance competitive bidding requirements for good cause and approving Fire Department contract with Carpenter Uniform Company for uniform services. ([Council Communication No. 13-474](#)) Moved by Meyer to adopt. Motion Carried 6-1.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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