

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	March 20, 2017
	<b>Agenda Item No.</b>	<b>29</b>
	<b>Roll Call No.</b>	<b><u>17-0484</u></b>
	<b>Communication No.</b>	<b><u>17-312</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training for Kenneth Brown, T.M. Franklin Cownie, Mark Dooley, Jonathan Lund, Adam Smith, Jared Underwood, James Wells, Mark Wessels, and Shekinah Young.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$2,347.00 (Brown); \$252.00 (Cownie); \$1,697.00 (Dooley); \$1,830.00 (Lund); \$1,571.00 (Smith); \$1,626.00 (Underwood); \$1,750.00 (Wells); \$10,112.00 (Wessels); \$2,534.95 (Young)

Funding Source:

- PD226000 – Police – State Forfeited Funds (Brown)
- MC180180 – Mayor and Council (Cownie)
- FD107114 – Fire Department – Commercial Fire Inspection (Dooley)
- FD107114 – Fire Department – Commercial Fire Inspection (Lund)
- PW247410 – Public Works – Sewers (Smith)
- PD226000 – Police – State Forfeited Funds (Underwood)
- HR001000 – Human Resources – Administration (Wells)
- PW247468 – Public Works – Sewer Administration (Wessels)
- CM023000 – City Manager – Information (Young)

**ADDITIONAL INFORMATION:**

**Kenneth Brown (NR-0), Lieutenant**, to Atlanta, GA, from July 29 – August 3, 2017 (\$2,347.00) to attend the 41<sup>st</sup> Annual National Organization of Black Law Enforcement Executives Conference. This conference offers a vast amount of educational opportunities as well as acknowledgement of maintaining and fostering a diverse workforce.

**T.M. Franklin Cowney (R-2), Mayor**, to New York, NY, from March 27 – March 29, 2017 (\$252.00) to attend the 2017 What Works Cities Summit. This will be an introduction to the What Works Cities program and will allow for collaboration with government leaders from more than 50 cities facilitating their efforts to elevate the use of data and evidence in their cities. Flight and hotel costs will be covered by the meeting sponsor.

**Mark Dooley (NR-0), Captain,** to Las Vegas, NV from April 9 – April 13, 2017 (\$1,697.00) to attend the International Association of Arson Investigators Annual Training Conference. The conference offers numerous topics related to fire investigation and education that will enhance investigative skills as well as inform of new developments in the fire investigation industry.

**Jonathan Lund, (NR-0), Fire Marshal,** to Charlotte, NC from July 25 – July 29, 2017 (\$1,830.00) to attend the International Association of Fire Chiefs Fire Rescue Annual Conference and Expo. The conference provides educational workshops, seminars and networking opportunities for professional development and is a requirement of the IAFC Executive Development Institute.

**Adam Smith, (R-0), Sewer Administrator,** to Omaha, NE from May 21 – May 24, 2017 (\$1,571.00) to attend the 2017 Water Environment Federation Collection Systems Conference. This conference will provide multiple discussions regarding operation & maintenance, case studies and asset management which will provide valuable information for the City.

**Jared Underwood, (R-0), Senior Police Officer,** to Washington, DC from May 12 – May 16, 2017 (\$1,626.00) to attend the Concerns of Police Survivors: National Police Week. Attending as a representative of the Des Moines Police Department. Four (4) Des Moines officers are being added to the memorial this year.

**James Wells, (R-0), Human Resources Director,** to Long Beach, CA from April 23 – April 28, 2017 (\$1,750.00) to attend the National Public Employers Labor Relations Association Annual Conference. This conference will provide information for management development, Americans with Disabilities Act (ADA), leave management, mediation and many other topics.

**Mark Wessels, (NR-0), Captain,** to Boston, MA from July 15 – August 4, 2017 (\$10,112.00) to attend the Senior Management Institute for Police. This course will provide a clear understanding of general management theory, policy development, planning and organizational structure, and behavior.

**Shekinah Young, (R-1), Interim Chief Communications Officer,** to Arlington, VA from May 5 – May 11, 2017 (\$2,534.95) to attend the 8<sup>th</sup> Annual National Summit on Strategic Communications. This summit will identify strategies that enhance engagement and to share methods to increase the value and improve the practice of strategic communications in corporations, the military and government entities.

The original budget for travel and training in Fiscal Year (FY) 2017 is \$524,665.00. The amount expended for travel and training in FY 2017, as of March 14, 2017, is \$328,847.64.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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