

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	April 17, 2017
	<b>Agenda Item No.</b>	<b>34</b>
	<b>Roll Call No.</b>	[ _____ ]
	<b>Communication No.</b>	<b><u>17-359</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training for Mandy Aschoff, Bruce Braun, Jonathan Gano, Abby Giampolo, Steve Johnson, Jeffrey D. Lester, Carol Moser, Lillie M. Sams, John Saunders, Kathy Vanderpool, Matt Anderson, T.M. Franklin Cownie, Joe Gatto, Christine Hensley, Erin Olson-Douglas, Scott Sanders, and Jen Schulte.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$1,543.48 (Aschoff); \$2,494 (Braun); \$2,564 (Gano); \$2,175 (Giampolo); \$1,695 (Johnson); \$2,700 (Lester); \$2,700 (Moser); \$2,519 (Sams); \$2,085.16 (Saunders); \$2,700 (Vanderpool); \$2,327 (Anderson); \$3,245 (Cownie); \$2,222.60 (Gatto); \$2,250 (Hensley); \$2,327 (Olson-Douglas); \$3,245 (Sanders); \$2,327 (Schulte)

Funding Source:

- PD224000 – Police – Eastside Boxing (Aschoff)
- PW240402 – Public Works – Street Maintenance (Braun)
- PW001010 – Public Works – Administration (Gano)
- VAW00016 – Police – Violence Against Women (Giampolo)
- PW247410 – Public Works – Sewers (Johnson)
- LG001000 – Legal – Administration (Lester)
- LG160000 – Legal – Tort (Moser)
- PD226000 – Police – State Forfeited Funds (Sams)
- PD224000 – Police – Eastside Boxing (Saunders)
- LG001000 – Legal – Administration (Vanderpool)
- CM001000 – City Manager – Administration (Anderson)
- MC180180 – Mayor & Council (Cownie)
- MC180180 – Mayor & Council (Gatto)
- MC180180 – Mayor & Council (Hensley)
- CM022000 – City Manager – Economic Development (Olson-Douglas)
- CM001000 – City Manager – Administration (Sanders)
- CM001000 – City Manager – Administration (Schulte)

**ADDITIONAL INFORMATION:**

**Mandy Aschoff (NR-0), NBSD, Youth Program Coordinator**, to Addison, TX, from May 1 – May 5, 2017 (\$1,543.48) to attend the National PAL Conference. The conference will provide continuing guidance and support for the DMPD Police Activities League as well as on-going support for the various youth activities supported by this program.

**Bruce Braun (R-0), Deputy Public Works Director**, to Orlando, FL, from August 26 – August 31, 2017 (\$2,494) to attend the American Public Works Association's Public Works Expo. This Expo provides the opportunity for outstanding education sessions that address current public works issues and challenges. It also allows the chance to see an extensive gathering of exhibitors that showcase the latest products, services and technologies. It also allows for networking with peers from across the country.

**Jonathan Gano (R-0), Public Works Director**, to Orlando, FL, from August 26 – August 31, 2017 (\$2,494) to attend the American Public Works Association's Public Works Expo. This Expo provides the opportunity for outstanding education sessions that address current public works issues and challenges. It also allows the chance to see an extensive gathering of exhibitors that showcase the latest products, services and technologies. It also allows for networking with peers from across the country.

**Abby Giampolo (NR-0), Senior Police Officer**, to Dallas, TX, from May 21 – May 26, 2017 (\$2,175) to attend the annual Conference on Crimes Against Women. This conference will provide best practices and training from the nation's leading experts to learn the latest techniques and cutting-edge strategies to work with female victims of crime.

**Steve Johnson (NR-0), Public Works Operations Manager**, to Orlando, FL, from August 26 – August 31, 2017 (\$2,494) to attend the American Public Works Association's Public Works Expo. This Expo provides the opportunity for outstanding education sessions that address current public works issues and challenges. It also allows the chance to see an extensive gathering of exhibitors that showcase the latest products, services and technologies. It also allows for networking with peers from across the country.

**Jeffrey D. Lester (R-0), City Attorney**, to Niagara Falls, Canada, from October 13 – October 19, 2017 (\$2,700) to attend the annual International Municipal Lawyers Association conference. This conference will provide sessions on various useful topics including land use, employment law, construction contracts, municipal finance, telecommunications and litigation.

**Carol Moser (R-0), Deputy City Attorney**, to Niagara Falls, Canada, from October 13 – October 19, 2017 (\$2,700) to attend the annual International Municipal Lawyers Association conference. This conference will provide sessions on various useful topics including land use, employment law, construction contracts, municipal finance, telecommunications and litigation.

**Lillie M. Sams (R-0), Lieutenant**, to Atlanta, GA, from July 28 – August 3, 2017 (\$2,519) to attend the annual National Organization of Black Law Enforcement Executives conference. This conference provides participation with intentional conversations of current trends and issues faced in law enforcement today with solutions and ideals on how to address those issues.

**John Saunders (NR-1), NBSD, Boxing Club Supervisor**, to Addison, TX, from May 1 – May 5, 2017 (\$1,543.48) to attend the National PAL Conference. The conference will provide continuing guidance and support for the DMPD Police Activities League as well as on-going support for the various youth activities supported by this program.

**Kathy Vanderpool (R-0), Deputy City Attorney**, to Niagara Falls, Canada, from October 13 – October 19, 2017 (\$2,700) to attend the annual International Municipal Lawyers Association conference. This conference will provide sessions on various useful topics including land use, employment law, construction contracts, municipal finance, telecommunications and litigation.

**Matt Anderson (R-0), Assistant City Manager**, to Washington, DC from May 10 – May 12, 2017 (\$2,327) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City.

**T.M. Franklin Cownie (R-3), Mayor**, to Washington, DC from May 10 – May 15, 2017 (\$3,245) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City. Additionally, will be participating in the National Police Week's Fallen Officers' Capitol Memorial Service on May 15, 2017 representing the City of Des Moines in honoring our fallen police officers during National Police Week.

**Joe Gatto (R-0), City Council Member**, to Washington, DC from May 10 – May 15, 2017 (\$2,327) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City.

**Christine Hensley (R-0), City Council Member**, to Washington, DC from May 10 – May 12, 2017 (\$2,250) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City.

**Erin Olson-Douglas (R-1), City Council Member**, to Washington, DC from May 10 – May 12, 2017 (\$2,327) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City.

**Scott Sanders (R-1), City Manager**, to Washington, DC from May 10 – May 15, 2017 (\$3,245) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City. Additionally will be participating in the National Police Week's Fallen Officers' Capitol Memorial Service on May 15, 2017 representing the City of Des Moines in honoring our fallen police officers during National Police Week.

**Jen Schulte (R-0), Government Relations Director**, to Washington, DC from May 10 – May 12, 2017 (\$2,327) to participate in the Annual Greater Des Moines Partnership lobbying trip to speak with our Congressional leaders and discuss the needs of the City.

The amended budget for travel and training in Fiscal Year (FY) 2017 is \$511,300. The amount expended for travel and training in FY 2017, as of April 11, 2017, is \$378,465.88.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).