 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	April 17, 2017
	<b>Agenda Item No.</b>	<b>8</b>
	<b>Roll Call No.</b>	[ _____ ]
	<b>Communication No.</b>	<u>17-374</u>
	<b>Submitted by:</b>	<b>Jonathan A. Gano, P.E., Public Works Director, and Pamela S. Cooksey, P.E., City Engineer</b>

**AGENDA HEADING:**

Approving Professional Services Agreement with Veenstra & Kimm, Inc. for conceptual design services for the Little Four Mile Trunk Sanitary Sewer project, not to exceed \$26,820.

**SYNOPSIS:**

Recommend approval of the Professional Services Agreement with Veenstra & Kimm, Inc., H.R. Veenstra Jr., President, 3000 Westown Parkway, West Des Moines, IA 50266, for a total cost not to exceed \$26,820, based on hourly rates, to provide conceptual design services for the Little Four Mile Trunk Sanitary Sewer project.

**FISCAL IMPACT:**

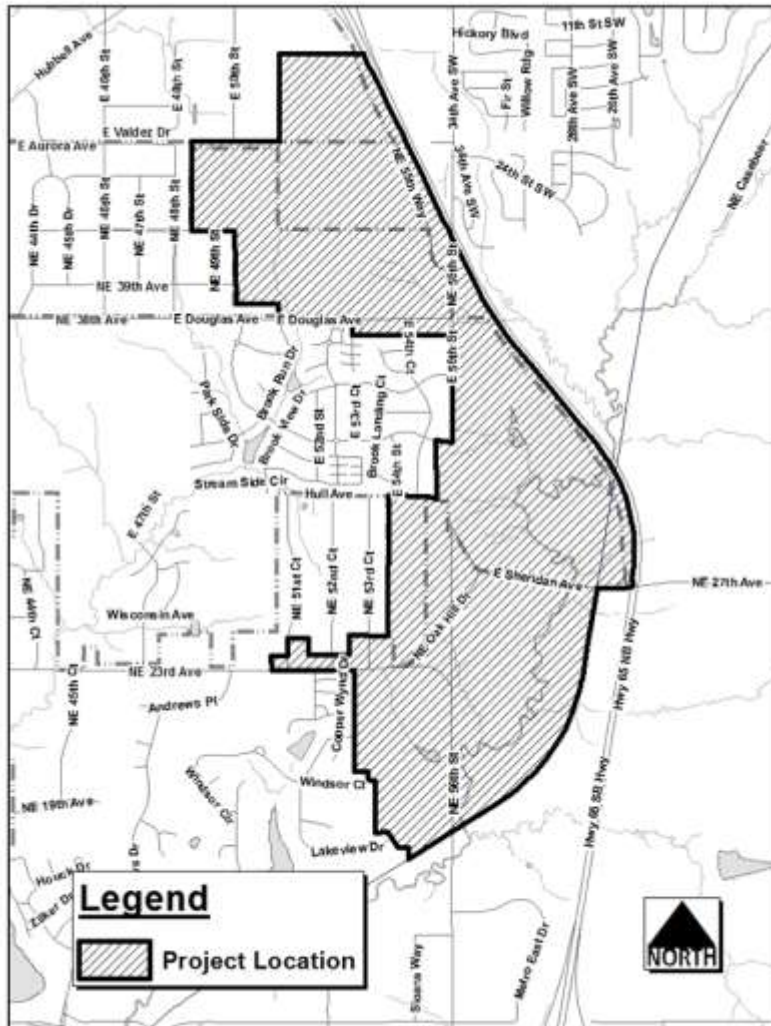
Amount: \$26,820

Funding Source: 2017-2018 CIP, Sanitary-8, Little Four Mile Trunk Sanitary Sewer, SS137, Sanitary Sewer Fund

**ADDITIONAL INFORMATION:**

- This project provides for the construction of a trunk sanitary sewer system to provide sanitary sewer service for the area lying north of the Iowa Interstate Railroad right-of-way, south of Broadway Avenue, west of Highway 65, and generally east of N.E. 48<sup>th</sup> Street on the north and N.E. 50<sup>th</sup> Street on the south. This trunk sanitary sewer system will allow the area to be developed to make the area an asset and to provide for the projected growth that is associated with Highway 65. A trunk sewer connection fee district will be established to provide for the collection of fees as the area develops. This Professional Services Agreement provides for the analysis and conceptual design to establish alternative alignments and recommendations for the future trunk sanitary sewer system.
- A Request for Proposals (RFP) for design and construction phase services of the Little Four Mile Trunk Sanitary Sewer project was issued, posted on the City’s website, and printed in the newspaper. A selection committee of WRA, Public Works, and Engineering staff, reviewed and rated the five (5) proposals received in response to the RFP. Veenstra & Kimm, Inc. was selected to design the Little Four Mile Trunk Sanitary Sewer project.

- Staff has negotiated a Professional Services Agreement with Veenstra & Kimm, Inc., for a total cost not to exceed \$26,820, based on hourly rates, to provide conceptual design services.



**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Supplemental agreement(s) for final design and construction phase services anticipated in the range of \$65,000 to \$100,000.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.