

# Council Communication

Office of the City Manager

Agenda Item No. 39A
Roll Call No. [\_\_\_\_\_]
Communication No. 17-375
Submitted by: Pamela S. Cooksey,

P.E., City Engineer

#### **AGENDA HEADING:**

Approving purchase orders for \$104,714.31 to Park-O-Meter Inc. (POM) and for \$133,920 to IPS Group, Inc., for parking meters and parts.

## **SYNOPSIS:**

Recommend approval of a purchase order for \$104,714.31 to POM Inc. for parking meter parts. POM Inc. is the manufacturer and sole area wide distributor for parts for the non-credit card parking meters currently in use by the City.

Recommend approval of the purchase order for \$133,920 to IPS Group, Inc., for replacement credit card and SmartCard enabled parking meter units. IPS Group, Inc. is the manufacturer and sole area wide distributor for parts and services for the credit card parking meters currently in use by the City.

#### **FISCAL IMPACT:**

Amount: \$238,634.31

## Funding Source:

- \$210,175.66, 2016-17 Amended Operating Budget, page 73, Engineering Department, Traffic and Transportation, Parking Meter Maintenance and Collections, EG062087.
- \$28,458.65, 2017-18 CIP, Page Street-40, Streetscape Improvements, ST231.

#### ADDITIONAL INFORMATION:

- The Traffic and Transportation Division is responsible for the maintenance and repair of approximately 3,550 parking-metered spaces in the downtown meter district. The Traffic and Transportation Division has an annual replacement program to upgrade existing electronic parking meters in high-use areas to IPS credit card/SmartCard-enabled meters. The program allows for meters that were upgraded to be combined with new parts from POM Inc. to upgrade the oldest of meters in downtown and to furnish new meters for new on-street parking spaces being added as part of the East Grand Complete Street Pilot Project.
- The credit card and SmartCard-enabled parking meters, including the software, hardware and coin collection system, must match the existing meters, which were previously furnished by POM and IPS Group, Inc. At this time, 25% of the meters accept credit cards. Credit card

meters are located in areas that have adequate activity to cover the associated fees. This purchase will increase the percentage of credit card enabled meters to 30%.

• The City currently has only 5% of its existing parking meters remaining that are older technology and do not accept SmartCards. Purchasing extra parts from POM Inc. will enable the City to upgrade the older non-SmartCard-enabled meters in our system to SmartCard-enabled meters and complete the upgrade effort that started in 2008. With this purchase, almost all meters will accept SmartCards by the end of 2017, except meters that are in low-activity outlying areas

# PREVIOUS COUNCIL ACTION(S):

Date: February 22, 2016

Roll Call Number: 16-0296 and 16-0297

Action: Bids from the following

- (D) <u>IPS</u> Group (Dave King, President) sole area-wide distributor for replacement parking meter parts for credit card and smart card enabled parking meter units for use by the Traffic & Transportation Division, \$46,500. (<u>Council Communication No. 16-091</u>) Moved by Gatto to adopt. Motion Carried 7-0.
- (E) <u>POM</u> Inc. (Seth Ward II, Owner/President) sole area-wide distributor of replacement parking meter parts for use by the Traffic & Transportation Division, \$128,461.50. (<u>Council</u> <u>Communication No. 16-091</u>) Moved by Gatto to adopt. Motion Carried 7-0.

## **BOARD/COMMISSION ACTION(S): NONE**

# ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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