

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 8, 2017
	Agenda Item No.	7
	Roll Call No.	<u>17-737</u>
	Communication No.	<u>17-409</u>
	Submitted by:	Pamela S. Cooksey, P.E., City Engineer

AGENDA HEADING:

Approving exception to Request for Proposals (RFP) process for good cause and approving Professional Services Agreement with Calhoun-Burns & Associates Inc. for the City-Wide Bridge Evaluation – 2017, not to exceed \$188,000.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Calhoun-Burns & Associates, Inc. (CBA), Michael Vander Wert, President, 1500 30th Street, West Des Moines, Iowa, 50266, for a total cost not to exceed \$188,000, based on hourly rates, to provide professional services for the City-Wide Bridge Evaluation – 2017.

FISCAL IMPACT:

Amount: \$188,000

Funding Source: 2017-18 CIP, Page Bridge-4, City-Wide Bridges, BR003, G.O. Bonds

ADDITIONAL INFORMATION:

- The City-Wide Bridge Evaluation – 2017 will provide for a detailed inspection of 80 bridges, viaducts, and culverts Citywide. The consultant will perform a field inspection of each structure to determine its structural condition and identify any needed repair or rehabilitation work. Iowa Structure Inventory and Appraisal Sheets, in accordance with the National Bridge Inspection Standards established by the Federal Highway Administration, will be prepared for each structure and appropriate information and approvals recorded in the Iowa Department of Transportation (IDOT) Structure Inventory and Inspection Management System (SIIMS) database.
- A comprehensive report identifying the condition of each bridge and providing recommendations for repair, rehabilitation, and replacement for each structure, and probable construction costs for a 10-year implementation plan will be provided.
- Calhoun-Burns & Associates, Inc. (CBA) was selected to perform the bridge evaluation based on their extensive expertise and experience. CBA has completed these biennial inspections for the City since 2005. CBA has successfully completed their past assignments and have a good

track record with performing these services for the City, as well as maintain extensive statewide experience with bridge inspection programs and have an established relationship with the IDOT.

- For these reasons, staff has negotiated a Professional Services Agreement with CBA, for a total cost not to exceed \$188,000, based on hourly rates, to provide professional services.
- The City Engineer recommends that good cause exists to exempt the procurement of these services from the RFP procurement process, including advertisement, due to the inherent knowledge possessed by the recommended consultant.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this Professional Services Agreement at this time; however, unanticipated changes to this Professional Services Agreement would require a Supplemental Agreement, which may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.