

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	May 22, 2017
	<b>Agenda Item No.</b>	<b>42B</b>
	<b>Roll Call No.</b>	<b><u>17-0886</u></b>
	<b>Communication No.</b>	<b><u>17-451</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Resolution approving purchase of strategic planning software and support, Ascendant Strategy Management Group, 75 Arlington Street, Boston, MA 02116, Godfrey R. Sullivan, President and CEO for \$30,131.42.

**SYNOPSIS:**

Recommend approval of purchase of strategic planning software and support from Ascendant Strategy Management Group, \$30,131.42. A selection committee reviewed three (3) software programs and recommends the purchase of ClearPoint Strategy Software, Ascendant Strategy Management Group.

**FISCAL IMPACT:**

Amount: \$30,131.42

Funding Source: Citywide Training and Benchmarking ND409732, Page 13.

**ADDITIONAL INFORMATION:**

- In 2015, the City Council adopted a strategic plan that incorporated a multitude of projects and objectives to be accomplished. A software program is necessary to successfully measure and track progress on these items and provide regular updates to the City Council and community. The use of this software will help the City become a High Performing City Organization.
- The intent of this software is to provide a broader organization to the number of items outlined in GuideDSM to all of our departments with easy access to review project performance and how these objectives impact each department. Each department will have access to ClearPoint and be able to input data points relevant to their active projects, making it easier for departments to be responsive to inquiries from the City Council.
- ClearPoint will assist with the initial configuration, organizational alignment, data entry, and other components necessary for a high functioning scorecard.
- ClearPoint Strategy Software will include 25 user licenses, training, assistance building a scorecard related to Guide DSM, and ongoing support. The annual subscription cost for the software is \$17,209.49.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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