

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 22, 2017
	Agenda Item No.	28
	Roll Call No.	<u>17-0871</u>
	Communication No.	<u>17-454</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training for Emily Cohen, Shannon Duffy, Larry Gilmore, David Ness, Rodell Nydam, Angela Ofstad, Peggy Schleuger, and Hannah Schabilion.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$3,167.00 (Cohen); \$2,936.13 (Duffy); \$1,722.70 (Gilmore); \$1,900.00 (Ness); \$1,714.00 (Nydam); \$2,539.00 (Ofstad); \$2,539.00 (Schleuger); \$1,678.40 (Schabilion)

Funding Source:

- HI001000 – Human Rights – Administration (Cohen)
- PD226000 – Police – State Forfeited Funds (Duffy)
- PD226000 – Police – State Forfeited Funds (Gilmore)
- PD226000 – Police – State Forfeited Funds (Ness)
- HSP00015 – Police – Homeland Security Grant Program – EOD 15 (Nydam)
- PD226000 – Police – State Forfeited Funds (Ofstad)
- PD226000 – Police – State Forfeited Funds (Schleuger)
- PD226000 – Police – State Forfeited Funds (Schabilion)

ADDITIONAL INFORMATION:

Emily Cohen (NR-1), Human Rights Specialist, to Herndon, VA, from June 3 – June 10, 2017 (\$3,167.00) to attend the National Fair Housing Training Academy’s Week Two (2) Investigator Training. This training is required for staff of the Civil and Human Rights Department under the Fair Housing Assistance Program contract with HUD and will allow for better service to the citizens in regards to discrimination complaints taken by the department.

Shannon Duffy (R-0), Public Safety Digital Evidence Specialist, to Washington, DC, from June 20 – June 23, 2017 (\$2,936.13) to attend the Body-Worn Camera National Forum which will cover topics on storing, managing and reviewing footage, real costs and risk management. This will allow for learning about effectively managing storage of footage, costs of maintaining body-worn cameras and evaluation of RFP’s.

Larry Gilmore (NR-0), Senior Police Officer, to Memphis, TN from August 20 – August 25, 2017 (\$1,722.70) to attend the Police Fleet Expo which will provide the opportunity to see and experience different types of police vehicle equipment. It also provides the ability to speak to vendors and problem solve current police fleet issues and find appropriate equipment to meet department needs.

David Ness (NR-0), Captain, to Denver, CO from August 11 – August 17, 2017 (\$1,900.00) to attend the 2017 Association of Public Safety Communications Officials Conference. This conference will provide an opportunity to learn from industry leaders and vendors about the rapidly changing field of emergency communications.

Rodell Nydam (NR-1), Sergeant, to Houston, TX from June 18 – June 23, 2017 (\$1,714.00) to take part in a training seminar put on by The Combating Terrorism Technology Support Office and NASA to collaboratively design and develop new capabilities for vehicle born IED mitigation and response. The new developments will directly influence the direction of research and development efforts for robotic enhancements in support of the entire bomb squad community.

Angela Ofstad (NR-0), Investigative Assistant, to San Diego, CA from July 9 – July 15, 2017 (\$2,539.00) to attend the ESRI (City's GIS software provider) User Conference. This conference will allow to keep up-to-date on GIS related issued and be able to talk directly with ISRI representatives to discuss specific systems and needs.

Peggy Schleuger (NR-0), Investigative Assistant, to San Diego, CA from July 9 – July 15, 2017 (\$2,539.00) to attend the ESRI (City's GIS software provider) User Conference. This conference will allow to keep up-to-date on GIS related issued and be able to talk directly with ISRI representatives to discuss specific systems and needs.

Hannah Schabillon (NR-0), Crime Scene Investigator, to Saint Louis, MO from July 16 – June 20, 2017 (\$1,678.40) to attend the Masters 17 for Advanced Death Investigators Conference at Saint Louis University. This course will provide a better understanding on what information should be collected from a more in-depth death investigation scene as well as the advancement of DNA testing for homicide cases.

The amended budget for travel and training in Fiscal Year (FY) 2017 is \$511,300. The amount expended for travel and training in FY 2017, as of May 16, 2017, is \$447,728.32.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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