

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 12, 2017
	Agenda Item No. 44I Roll Call No. <u>17-1001</u> Communication No. <u>17-484</u> Submitted by: Jeffrey D. Lester, City Attorney

AGENDA HEADING:

Approval of the procurement of electronic legal research services and materials from Thomson Reuters at an estimated annual cost of \$30,000.

SYNOPSIS:

Recommend approval of the procurement of legal research services and materials from Thomson Reuters during fiscal year (FY) 2018 at an estimated annual cost of \$30,000. Municipal Code section 2-726(a) (5) provides for a non-competitive procurement of contracts for the purchase of magazines, books, periodicals and similar articles of an educational or instructional nature.

FISCAL IMPACT:

Amount: \$30,000

Funding Source: LG160000/Tort Services and LG001000/General Services

ADDITIONAL INFORMATION:

- Thomson Reuters (formerly known as West Publishing) is considered to be the most comprehensive source for general and specialized legal research materials, including all state and federal cases and municipal databases.
- Access to the Thomson Reuters database allows the Legal Department to use and maintain a much smaller legal library of printed materials and to have access to legal cases and federal and other state statutes and regulations on a timely basis.

PREVIOUS COUNCIL ACTION(S):

Date: June 14, 2010

Roll Call Number: [10-941](#)

Action: Bids from the following

- (I) [Thomson](#) West for non-competitive procurement of contracts for electronic legal research services and materials to be used by the Legal Department, estimated annual cost \$48,000. ([Council Communication No. 10-311](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Invoices are received and paid on a monthly basis, depending on the amount of services and materials used during the month.

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