

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 12, 2017
	Agenda Item No. <u>33</u> Roll Call No. <u>17-0983</u> Communication No. <u>17-486</u> Submitted by: Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training for Benjamin Campbell and John Tekippe.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$2,049.50 (Campbell); \$1,583.00 (Tekippe)

Funding Source:

- PD226000 – Police – State Forfeited Funds (Campbell)
- FD001000 – Fire – Administration (Tekippe)

ADDITIONAL INFORMATION:

Benjamin Campbell (R-0), Senior Crime Scene Investigator, to Redondo Beach, CA, from September 24 – September 29, 2017 (\$2,049.50) to attend the 2017 International Association of Bloodstain Pattern Analysis Training Conference. This conference will offer multiple workshops to enhance his knowledge as well as to bring back to share with the department. The conference will also allow the opportunity to network with other experts from around the country.

John Tekippe (R-0), Fire Chief, to Breckenridge, CO, from June 27 – July 1, 2017 (\$1,583.00) to attend the 2017 Missouri Valley Division of the International Association of Fire Chiefs Conference. The conference will be an opportunity to assist in establishing topics for, and facilitating training to be conducted in Iowa in the coming year. The conference will also allow an opportunity to network with other Fire Chiefs regarding solutions to current operational and personnel matters.

The amended budget for travel and training in Fiscal Year (FY) 2017 is \$511,300. The amount expended for travel and training in FY 2017, as of June 6, 2017, is \$498,592.71.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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