

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: July 10, 2017
	Agenda Item No. 25 Roll Call No. <u>17-1164</u> Communication No. <u>17-531</u> Submitted by: Phillip Delafield, Community Development Director

AGENDA HEADING:

Authorizing execution of a grant agreement between the City of Des Moines and the Polk County Housing Trust Fund (PCHTF) by the Community Development director and administration of such agreement by the Community Development Department for the City of Des Moines Minor Home Repair Program.

SYNOPSIS:

The action approves an agreement with PCHTF for funding to match Community Development Block Grant Funds (CDBG) for use in the City’s Minor Home Repair Loan Program and authorizes execution by the Community Development director.

FISCAL IMPACT:

Amount: \$100,000

Funding Source: FY 2017-2018 Operating Budget, CDBG, CDB0 1415 FY 2017-2018 Operating Budget Transition Grants, PHT00217

ADDITIONAL INFORMATION:

- The City of Des Moines operates a Minor Home Repair Program for low-income homeowners to correct conditions that make a property unsafe and uninhabitable.
- On November 7, 2016 by Roll Call No. 16-1906, the City Council approved submitting a grant request for \$100,000 to the PCHTF for funds to be used for the City’s Minor Home Repair Program.
- On June 2, 2017, the PCHTF Board of Directors approved the City’s request and a Grant Agreement was forwarded for the City’s execution.
- The CDBG Program provides up to \$5,000 per unit and the PCHTF dollars provide an additional \$4,000. There is a maximum grant of \$9,000 per household.
- The City agrees to assist the 25 owner-occupied households in the following income groups:
 - Five (5) units at 51-80% of Median Family Income
 - Eleven (11) units at 31%-50% of Median Family Income
 - Nine (9) units at or below 30% of Median Family Income
- The program focuses on those repairs, which if not addressed, would cause a family to leave the house.
- The repairs primarily address the roof, electrical, waterline, foundation, and sewer line.

- Handicapped bathrooms or ramps are a part of the program.
- Window replacement or new siding are not a part of the program.
- The Grant Agreement will be executed by Phil Delafield, Community Development Director and administered by the Community Development Department.

PREVIOUS COUNCIL ACTION(S):

Date: November 7, 2016

Roll Call Number: [16-1906](#)

Action: [Authorizing](#) submittal of a grant request to the Polk County Housing Trust Fund for the City of Des Moines Minor Home Repair Loan Program. ([Council Communication No. 16-626](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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