

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> July 24, 2017
	<b>Agenda Item No.</b> 12 <b>Roll Call No.</b> <u>17-1221</u> <b>Communication No.</b> <u>17-555</u> <b>Submitted by:</b> Jonathan A. Gano, P.E., Public Works Director and Pamela S. Cooksey, P.E., City Engineer

**AGENDA HEADING:**

Approving Supplemental Agreement No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc. for design services for the Little Four Mile Trunk Sanitary Sewer project, not to exceed \$143,266.

**SYNOPSIS:**

Recommend approval of Supplemental Agreement No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc., H.R. Veenstra Jr., President, 3000 Westown Parkway, West Des Moines, Iowa, 50266, for total cost not to exceed \$143,266, based on hourly rates, to provide design services for the Little Four Mile Trunk Sanitary Sewer project.

**FISCAL IMPACT:**

Amount: \$143,266

Funding Source: 2017-18 CIP, Page Sanitary - 8, Little Four Mile Trunk Sanitary Sewer, SS137, Sanitary Sewer Funds

**ADDITIONAL INFORMATION:**

- On April 17, 2017, by Roll Call No. 17-0654, City Council approved the Professional Services Agreement with Veenstra & Kimm, Inc. to provide Conceptual Design Services for the Little Four Mile Trunk Sanitary Sewer project.
- Supplemental Agreement No. 1 to the Professional Services Agreement with Veenstra & Kimm, Inc. provides for Final Design Services for the Little Four Mile Trunk Sanitary Sewer project, including:
  - Preparation of construction plans, detail drawings, and specifications including providing assistance to the City during bidding phase of the improvement.
  - Preparation of legal descriptions and acquisition plats for all required permanent easements and temporary easements.
- The preliminary estimated construction cost for the Little Four Mile Trunk Sanitary Sewer project is approximately \$2.35 million.

- Staff recommends approval of Supplemental Agreement No. 1 for professional services with Veenstra & Kimm, Inc.

**PREVIOUS COUNCIL ACTION(S):**

Date: April 17, 2017

Roll Call Number: [17-0654](#)

Action: [Approving](#) Professional Services Agreement with Veenstra & Kimm, Inc. for conceptual design services for the Little Four Mile Trunk Sanitary Sewer Project, not to exceed \$26,820. ([Council Communication No. 17-374](#)) Moved by Hensley to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Supplemental agreement for construction phase services.

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