

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	September 11, 2017
	Agenda Item No.	34
	Roll Call No.	<u>17-1572</u>
	Communication No.	<u>17-633</u>
	Submitted by:	Phillip Delafield, Community Development Director

AGENDA HEADING:

Approval of an amendment to Professional Services Agreement with czb, LLC for the Evaluation and Update of the Neighborhood Revitalization Program.

SYNOPSIS:

Recommend approval for the expenditure of an additional \$14,975 for a Citywide field survey of residential property conditions. The field survey will improve the quality of data for the Neighborhood Revitalization Program evaluation, provide data to inform future neighborhood revitalization strategies, and will be useful to the City for other operational areas. This amendment will cover the cost of hiring subcontractors, time for training and management of those subcontractors and City staff, and additional time for data quality control and analysis.

FISCAL IMPACT:

Amount: \$14,975

Funding Source: FY2016-2017 Operating Budget, Special Revenue Funds–Page-57, SP484000.

ADDITIONAL INFORMATION:

- On June 26, 2017, by Roll Call No. 17-1066, the City contracted with czb, LLC (Charles Buki, President, 2001 Mount Vernon Avenue, Alexandria, VA 22301) to evaluate and update the Neighborhood Revitalization Program. The scope of services includes data analysis to assess current neighborhood conditions. czb, LLC has recommended, and City staff have agreed, that collecting primary data on property conditions will improve the quality of data to determine neighborhood conditions and help develop a citywide strategy for revitalization purposes and other neighborhood improvement efforts like code enforcement. Currently City staff relies on assessor data about property conditions, which is not as comprehensive as this assessment will be nor is it frequently updated at a Citywide level.
- With this amendment, czb, LLC will hire and train local subcontractors and City staff to collect information related to the condition of every residential property in the City. czb, LLC will also provide quality control to ensure the accuracy of the data. The data collected will become part of czb, LLC’s analysis of neighborhood conditions and market types and will be provided to City staff for other future uses.

PREVIOUS COUNCIL ACTION(S):

Date: June 26, 2017

Roll Call Number: [17-1066](#)

Action: [Professional](#) Services Agreement with czbLLC to provide an evaluation and recommendations for updating the Neighborhood Revitalization Program, not to exceed \$131,750. ([Council Communication No. 17-500](#)) Moved by Hensley to adopt. Motion Carried 6-1. Absent: Cownie.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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