

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	September 11, 2017
	<b>Agenda Item No.</b>	<b>30</b>
	<b>Roll Call No.</b>	<b><u>17-1565</u></b>
	<b>Communication No.</b>	<b><u>17-663</u></b>
	<b>Submitted by:</b>	<b>Carl Metzger, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training for Joshua Barr, Jonathan Gano, Christine Hensley, and Kandi Reindl.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$3,866.19 (Barr); \$2,002.00 (Gano); \$922.00 (Hensley); \$1,978.00 (Reindl)

Funding Source:

- HI001000 – Human Rights – Administration (Barr)
- PW001010 – Public Works – Administration (Gano)
- MC180180 – Mayor & Council (Hensley)
- CM001000 – City Manager’s Office – Administration (Reindl)

**ADDITIONAL INFORMATION:**

**Joshua Barr (R-0), Civil & Human Rights Director**, to Indianapolis, IN, from September 19 – September 23, 2017 (\$3,866.19) to attend the Institute for Diversity Certification to receive credentials as a Certified Diversity Executive. This training will allow the department to conduct training for other organizations and bring in additional revenues to the department.

**Jonathan Gano (R-1), Public Works Director**, to Chicago, IL from October 1 – October 4, 2017 (\$2,002.00) to attend the 2017 Water Environment Federation Technical Exhibition & Conference. This is the world’s largest annual water quality technical conference and exhibition, providing extensive educational opportunities and unparalleled access to the field’s most cutting-edge technologies and services.

**Christine Hensley (R-0), Council Member**, to Davenport, IA, from September 26 – September 29, 2017 (\$922.00) to attend the Iowa League of Cities Annual Conference & Exhibit. This is the largest training in the state and is designed specifically for Iowa’s elected and appointed municipal officials. The conference includes workshops, an exhibit hall, and unique networking opportunities.

**Kandi Reindl (R-0), Assistant to the City Manager**, to San Antonio, TX, from October 21 – October 25, 2017 (\$1,978.00) to attend the International City Manager’s Association’s Annual Conference. The conference provides training sessions and workshops on local government and city management.

The budget for travel and training in Fiscal Year (FY) 2018 is \$514,360. The amount expended for travel and training in FY 2018, as of September 5, 2017, is \$67,563.65.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).