

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	September 25, 2017
	Agenda Item No.	55
	Roll Call No.	<u>17-1692</u>
	Communication No.	<u>17-672</u>
	Submitted by:	Dana Wingert, Chief of Police

AGENDA HEADING:

Approval of a lease agreement between the City of Des Moines and Electronic Engineering 1100 Keo Way, Des Moines, Iowa 50309, Mark Clark President, for space in the electrical room located at 1801 Grand for the placement of equipment necessary for the operation of the emergency radio communication system.

SYNOPSIS:

Electronic Engineering has negotiated a 3-year contract with WHO-TV for the rental of space in the electrical room located at 1801 Grand. Electronic Engineering is offering to sublets a portion of their leased space to the City of Des Moines for the specific purpose of housing emergency radio communication equipment currently utilized by the Police and Fire Departments. The lease agreement between the City of Des Moines and Electronic Engineering is for a term of three (3) years beginning on October 1, 2017 with three (3) 1-year optional extensions. The annual cost for the first year is \$1,539.45 per month with a 4% increase for each additional year. There is an additional monthly utilities fee of \$300 for the duration of the contract.

FISCAL IMPACT:

Amount:

- First year of agreement \$22,073.40 (\$18,473.40 plus \$3,600 utility fees)
- Second year of agreement \$22,812.33 (\$19,212.33 plus \$3,600 utility fees)
- Third year of agreement \$23,580.82 (\$19,980.82 plus \$3,600 utility fees)

Funding Source: E911 Reimbursement (PD222377) found on page 195 of the Recommended Budget Department Detail for fiscal year ending June 30, 2018

ADDITIONAL INFORMATION:

- In 2006, the City of Des Moines signed a lease with Electronic Engineering for space at the WHO tower site. The agreement was for five (5) years, with the option of five (5) 1-year consecutive extensions, beginning on October 1, 2006. The agreement was renewed without change for each of the five (5) extension years. The agreement expired September 30, 2016.

- The WHO-TV broadcast tower is centrally located with a height optimal for radio signals to reach beyond the City limits and penetrate downtown buildings. Electronic Engineering had previously established a lease for space at the tower and offered to sublet a portion of their space to the City of Des Moines for emergency and public safety communications purpose.
- The positioning of the radio equipment in the electrical equipment room at the WHO-TV broadcast tower continues to be critical to the operation of the Des Moines Police and Fire emergency radio communications system. Both departments depend on this radio equipment for effective communications and operations. Removing or moving this equipment would create a disruption in the Citywide system.
- The specifications of the new lease agreement remain the same as the previous agreement with the exception of the length of the agreement and the cost associated with renting the space. The proposed agreement is for three (3) years with an option for three (3) 1-year extensions beginning October 1, 2017. The cost has increased marginally and is a reflection of the increase in the contract between WHO and Electronic Engineering.

PREVIOUS COUNCIL ACTION(S):

Date: September 11, 2017

Roll Call Number: [17-1558](#)

Action: [On](#) three-year lease with Electronic Engineering for the housing of public safety communication equipment at 1801 Grand Avenue, (9-25-17). ([Council Communication No. 17-638](#)) Moved by Coleman to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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