

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	September 25, 2017
	Agenda Item No.	19
	Roll Call No.	<u>17-1645</u>
	Communication No.	<u>17-679</u>
	Submitted by:	Anna W. Whipple, CIO, Information Technology Director

AGENDA HEADING:

Set date of hearing to approve a license agreement to license a portion of the Combined Sewer Solids Separation Facility Building B02, located southwest of SE 25th Court and CB&Q Street, from Des Moines Metropolitan Wastewater Reclamation Authority (WRA).

SYNOPSIS:

This sets the date of hearing to approve a license agreement with Des Moines Metropolitan WRA for October 9, 2017, at 5:00 p.m., in the City council chambers. The agreement would allow the City to license from the WRA, the northwest corner of Combined Sewer Solids Separation Facility Building B02, located southwest of SE 25th Court and CB&Q Street, for the purpose of installing and maintaining a “point to point” radio unit (wireless antenna) and related equipment for wireless connectivity to the City of Des Moines Public Works Supply Yard at 903 SE 22nd Street. The term of the license is from the date of execution of the license agreement to August 31, 2027 with one (1) automatic renewal until August 31, 2032. WRA will provide the license to the City at no cost as long as the City remains a member community of the WRA.

FISCAL IMPACT:

There is no cost associated with this license as long as the City maintains its status as a member community of the WRA.

ADDITIONAL INFORMATION:

- The Information Technology Department needs to upgrade the communications network at the Public Works Supply Yard and has determined that a point to point wireless connection is the lowest cost feasible option.
- Combined Sewer Solids Separation Facility Building B02 is the nearest point with necessary line of sight to the Supply Yard and connection to the City fiber network.
- The WRA Board has set a public hearing date of October 17, 2017 for licensing space to the City for the installation of wireless communications equipment.
- The City must also set and hold a public hearing for approving the license agreement with the WRA.

- There is no cost associated with this license as long as the City maintains its status as a member community of the WRA.
- In the event the City is no longer a member community of the WRA, then the City shall be required to pay the lesser of the following during the remaining term of the license agreement: fair market rent to WRA in the amount of \$1,700 per month or the projected cost to the WRA resulting from the siting of the radio unit and related equipment.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Following execution of the license agreement, the City will open public bidding for a contract to install the wireless equipment and connect to the Supply Yard. City Council action will be required to accept the bids and award the contract. The cost of installation is estimated to be \$60,000.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.