

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: October 23, 2017
	Agenda Item No. 31 Roll Call No. <u>17-1831</u> Communication No. <u>17-749</u> Submitted by: Phillip Delafield, Community Development Director

AGENDA HEADING:

Resolution authorizing submittal of a grant request to the Polk County Housing Trust Fund (PCHTF) for the City of Des Moines Minor Home Repair Loan Program.

SYNOPSIS:

The PCHTF has issued a request for proposals for its Owner-Occupied Home Repair Program. This action allows the submittal of a grant application for \$100,000 to PCHTF to supplement funding for the City’s existing Minor Home Repair Loan Program. The Minor Home Repair Loan Program provides assistance to low and very low-income owner-occupants. The repairs focus on the five (5) major systems including such repairs as roof, electrical, waterline, foundation, and sewer line.

FISCAL IMPACT:

Amount: \$140,000

Funding Source: The PCHTF Grant requires a 1:1 match met and exceeded through the following source: FY 2017-2018 Operating Budget, Special Revenue and Other Funds, Community Development Block Grants (CDBG), Page 57, CDB01415.

ADDITIONAL INFORMATION:

- Applications for the City’s Minor Home Repair Loan Program have picked up substantially during the past three (3) months due to additional advertising in City Source.
- The City’s Minor Home Repair Loan Program targets income qualified owner-occupants unable to address emergency repairs. Approximately 25 owner-occupied housing units will be served through the program in 2017.
- The program focuses on those repairs, which if not addressed, would cause a family to leave the house. The repairs primarily address the roof, electrical, waterline, foundation, and sewer line. Handicapped bathrooms or ramps are a part of the program. Window replacement or new siding are not part of the program.
- There is a maximum subsidy of \$9,998 per household. Community Development augments the City’s CDBG funds with additional grant funds from other sources such as the PCHTF. The City provides direct match and administration to the CDBG Program.

PREVIOUS COUNCIL ACTION(S):

Date: November 7, 2016

Roll Call Number: [16-1906](#)

Action: [Memorandum](#) of Understanding with Polk County Health Services and with Polk County Housing Trust Fund for Continuum of Care Administrative Services. ([Council Communication No. 16-630](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

If the application is successful, Council Action will be necessary to execute necessary documents and administer the grant and its terms and conditions after review by the Legal Department.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.