

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	November 6, 2017
	Agenda Item No.	33B
	Roll Call No.	<u>17-1905</u>
	Communication No.	<u>17-765</u>
	Submitted by:	Jonathan A. Gano, P.E., Public Works Director

AGENDA HEADING:

Purchase from Davey Resource Group (DRG), Pat Covey, President, for non-competitive procurement of tree inventory services in select parts of the City to complete the project begun in 2016 as requested by the Public Works Department Forestry Division, \$37,867.50.

SYNOPSIS:

Recommend acceptance of DRG, (1500 Mantua St, Kent, OH 44240, Pat Covey, President), at a cost of \$37,867.50 as sole bidder for tree inventory in select parts of the City. This will complete the Citywide tree inventory begun in Fiscal Year (FY)16, and performed by DRG. The price offered by DRG (\$4.50 per tree) is identical to the price of their earlier inventory.

FISCAL IMPACT:

Amount: \$37,867.50

Funding Source: ORG PW245000, ACCOUNT 521020. Amended Operating Budget FY18.

ADDITIONAL INFORMATION:

- DRG has previously inventoried 80% of trees on streets and trees in the mowed areas of parks. That electronic inventory is held on DRG proprietary software known as TreeKeeper7 (TK7). DRG is under contract to maintain this database.
- DRG’s original inventory work in FY16 was contracted by the non-profit Tree Des Moines (TDM). TDM was acting as a partner to the City and as a fundraising organization. Funds raised by TDM (\$100,000) were expended at that time, with no further monies raised for inventory.
- The final 20% of the inventory (Sherman Hills, downtown/East Village, and parks not yet inventoried) is required to complete the database.
- Public Works Forestry Division uses this database on a daily basis to efficiently track needs and perform pruning and removal based on tree needs. Forestry personnel provide daily updates to keep the database current.

PREVIOUS COUNCIL ACTION(S):

Date: July 27, 2015

Roll Call Number: [15-1315](#)

Action: [Authorization](#) to proceed with a partial City tree inventory with a revised funding amount. ([Council Communication No. 15-401](#)) Moved by Moore to adopt. Motion carried 6-1. Nays: Hensley.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Administration Building, 400 E. Court Avenue Ste.116. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.