

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: November 6, 2017
	Agenda Item No. 40 Roll Call No. <u>17-1915</u> Communication No. <u>17-768</u> Submitted by: Benjamin R. Page, Park and Recreation Director

AGENDA HEADING:

Receive and file letter to the City Council from Susan Noland, requesting that the City name the Terrace structure at Gray’s Lake Park after City Councilmember Christine Hensley.

SYNOPSIS:

Receive and file letter to the City Council from Susan Noland, 618 29th Street, Des Moines, requesting that the City name the Terrace structure at Gray’s Lake Park after City Councilmember Christine Hensley.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- In 2009, the City Council adopted a policy for naming of streets, facilities, and parkland in the City of Des Moines, which covers Park and Recreation facilities. The usual procedure under that policy is for proposals for naming to begin with a letter or petition submitted to the City Council. The Council will then consider the request at a meeting and either refers it to the City Manager’s Office or to the appropriate board or commission for review and recommendation. Various City staff then review the request, which must be completed within 30 days, and forward those findings and recommendation to the designated board or commission. The policy requires that public notice be given at least 10 days before the board or commission public hearing on the naming consideration. The Park and Recreation Board's consideration of a naming request takes two (2) meetings: the first to set date of hearing and to establish the method of public notice and the second meeting to hold the public hearing and vote on the Board's recommendation to forward to Council. At the hearing, the board or commission must consider the staff report and extent of public support for, and opposition to, the proposed name. The board or commission has 90 days from the date of Council referral to hold its public hearing and to make its recommendation to the Council.
- In the alternative, the Council as a whole or by individual member may make a naming proposal, which may be denied or referred to the City Manager’s Office for the above-described staff and board review process.
- The Council has the right to make exceptions to this process and may approve a name change without staff or board/commission review and recommendation.

- At its October 24, 2017, meeting the Parks and Recreation Board received and referred to City Council a letter from Susan Noland requesting that the Terrace structure at Gray's Lake Park be named after longtime City Councilmember Christine Hensley.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S):

Board: Park and Recreation

Date: October 24, 2017

Resolution Number: 17-071

Action: Motion by Nassif to receive and file and refer to the City Council. Second by Boggus. Motion carried.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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