

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	November 20, 2017
	Agenda Item No.	43F
	Roll Call No.	<u>17-1979</u>
	Communication No.	<u>17-785</u>
	Submitted by:	Jim M. Hoff, Facilities Manager

AGENDA HEADING:

Approving the purchase of a replacement emergency generator used for power back up to the City of Des Moines Information Technology Divisions network, located at the East Des Moines Library, 2559 Hubbell Avenue, Des Moines Iowa, 50317. Procurement Administrator determined that Electrical Engineering and Equipment, (3E) 953 73rd Street, Winsor Heights, Iowa, 50324, Steve VanBrocklin, President was the low dollar compliant bidder.

SYNOPSIS:

The Facility Management Division worked with IMEG Corporation engineering to provide a comprehensive specification for the purchase of a replacement emergency generator to be located at the East Side Library. The Procurement Division solicited bids by advertisement and mailing invitations to four (4) potential generator sales companies with only one (1) bidder responding. The Facility Management Division has determined the reason there was only one (1) bidder is that the generator size was smaller than what could be provided by the other manufacturers.

FISCAL IMPACT:

Amount: \$27,488.94

Funding Source: C034PK99/BL085; CIP/HVAC, Electrical & Plumbing Improvements

ADDITIONAL INFORMATION:

- This request is to authorize the Finance Departments Procurement Division to issue funds to Electrical Engineering and Equipment to replace the generator at 2559 Hubbell Avenue, Des Moines Iowa, 50317. The Information Technology Department’s network equipment is vital to many facilities and agencies including East View Manor, Fire Station #3, Fire Station #7 and Four Mile Community Center, Grand View Golf Course, Pleasant Hill Police Link and several other vital services. It is essential that this network is always operational to ensure reliable communications with Police and Fire services in this area and to provide important services to the citizens of Des Moines.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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