

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	November 20, 2017
	<b>Agenda Item No.</b>	<b>10</b>
	<b>Roll Call No.</b>	<u>17-1936</u>
	<b>Communication No.</b>	<u>17-797</u>
	<b>Submitted by:</b>	<b>Jim M. Hoff, Facilities Manager, and Pamela S. Cooksey, P.E., City Engineer</b>

**AGENDA HEADING:**

Approving Supplemental Agreement No. 1 to the Agreement for Professional Services with Terracon Consultants, Inc. for additional professional services for the Municipal Services Center (MSC) – Phase 2, for an additional amount not to exceed \$30,500.

**SYNOPSIS:**

Recommend approval of the Supplemental Agreement No. 1 to the Agreement for Professional Services with Terracon Consultants, Inc., Jeffrey Magner, Regional Manager, 600 S.W. 7<sup>th</sup> Street, Suite M, Des Moines, Iowa, 50309, for an additional amount not to exceed \$30,500, based on hourly rates, to provide additional environmental and geotechnical services for the MSC – Phase 2 project.

**FISCAL IMPACT:**

Amount: \$30,500

Funding Source: 2017-18 CIP, Page Municipal Building Improvements - 11, Municipal Service Center – Phase 2, BL128, G.O. Bonds

**ADDITIONAL INFORMATION:**

- On July 24, 2017, by Roll Call No. 17-1219, City Council approved the Professional Services Agreement with Terracon Consultants, Inc. for a total cost not to exceed \$30,450, based on hourly rates, to provide professional services.
- On July 24, 2017, building layout was still under design and all borings were utilized to define MSC Phase 2A (Fleet, Radio, and Sanitation Collections Division of Public Works) requirements only. MSC Phase 2B (Public Works) site will require investigation comparable to MSC Phase 2A.
- Also during environmental investigation, an area of concern was found on the Phase 2A site that requires additional borings for investigation and future monitoring if necessary.
- Staff has negotiated a Supplemental Agreement No. 1 to the Agreement for Professional Services with Terracon Consultants, Inc. for a total additional amount not to exceed \$30,500, based on hourly rates, to provide environmental and geotechnical services for the MSC – Phase 2 project.

**PREVIOUS COUNCIL ACTION(S):**

Date: July 24, 2017

Roll Call Number: [17-1219](#)

Action: [Approving](#) Professional Services Agreement with Terracon Consultants, Inc. for Municipal Services Center (MSC) - Phase 2 Environmental and Geotechnical Services, not to exceed \$30,450. ([Council Communication No. 17-556](#)) Moved by Hensley to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require an additional Supplemental Agreement, which may require Council action.

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