

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	December 18, 2017
	Agenda Item No.	29
	Roll Call No.	<u>17-2149</u>
	Communication No.	<u>17-838</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training for T.M. Franklin Cownie.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$529.40 (Cownie); \$2,203.00 (Cownie)

Funding Source:

- MC180180 – Mayor & Council (Cownie)
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ADDITIONAL INFORMATION:

T. M. Franklin Cownie (R-6) Mayor, to Washington, DC on December 7, 2017 to attend meetings with new federal administration appointees. Travel arrangements were secured based on the City’s travel policy. City Council is being asked to affirm approval at this City Council meeting. The timing was such that the arrangements could not be completed before the last Council meeting.

T. M. Franklin Cownie (R-6) Mayor, to Washington, DC from January 24 – January 27, 2018 to attend the US Council of Mayors 86th winter meeting and the Mayors Innovation Project winter policy meeting. The meetings will allow peer to peer exchange with other mayors on common problems and solutions, while also providing sound strategies and effective tools to address the City’s issues in an innovative and inclusive way. It will also provide the opportunity to engage directly with top officials in the administration and congress on priorities.

The budget for travel and training in Fiscal Year (FY) 2018 is \$514,360. The amount expended for travel and training in FY 2018, as of December 12, 2017, is \$243,462.07.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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