

 <p style="text-align: center;"><b>Council</b> <b>Communication</b> Office of the City Manager</p>	<b>Date:</b> February 5, 2018
	<b>Agenda Item No.</b> 25 <b>Roll Call No.</b> <u>18-0201</u> <b>Communication No.</b> <u>18-066</u> <b>Submitted by:</b> Carl Metzger, Deputy City Manager

**AGENDA HEADING:**

Submitting travel and training for Justin Armatis, Benjamin Campbell, Natale Chiodo, Brian Hommer, Mike Houseman Jr., Carrie, Kruse, David Ness, Vinnie Quang, Mike Steil, Sara Thies, and Brian Willham.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$2,397 (Armatis); \$2,478 (Campbell); \$2,049 (Chiodo); \$1,302 (Hommer); \$1,302 (Houseman); \$1,562.94 (Kruse); \$1,598 (Ness); \$2,049 (Quang); \$1,302 (Steil); \$1,487 (Thies); \$1,441 (Willham)

Funding Source:

- IT001000 – Information Technology – Administration (Armatis)
- PD222378 – Police – Detective Bureau (Campbell)
- PD220353 – Police – School Resource Officer Program (Chiodo)
- PW240402 – Public Works – Street Maintenance (Hommer)
- PW240402 – Public Works – Street Maintenance (Houseman)
- CM022000 – City Manager – Office of Economic Development (Kruse)
- PD226000 – Police – State Forfeited Funds (Ness)
- PD220353 – Police – School Resource Officer Program (Quang)
- PW240402 – Public Works – Street Maintenance (Steil)
- PW240402 – Public Works – Street Maintenance (Thies)
- EG062084 – Engineering – Traffic & Transportation (Willham)

**ADDITIONAL INFORMATION:**

**Justin Armatis (NR-0) ERP Systems Manager**, to Boston, MA from April 22 – April 25, 2018 to attend Tyler Connect 2018. This is the annual user conference for the City’s ERP system and is the only time of year when you can get hands on training and networking with Tyler staff. There are many educational sessions highlighting software enhancements, advanced training on usability and organizational rollout opportunities. It also is an opportunity to network with other attendees from various governmental entities.

**Benjamin Campbell (NR-1) Senior Crime Scene Investigator**, to Wheat Ridge, CO from June 17 – June 23, 2018 to attend Trittech Forensics Training “Math & Physics for Bloodstain Pattern Analysis”. Completion of this training will enable the student to analyze and interpret bloodstained crime scenes more effectively and will give the student essential tools to become a better expert witness when testifying about Bloodstain Pattern Analysis.

**Natale Chiodo (R-0) School Resource Officer**, to Reno, NV from June 24 – June 29, 2018 to attend the annual National Association of School Resource Officers Conference. The conference will offer valuable training to assist in working with the diverse culture of youth and the school community.

**Brian Hommer (NR-0) Street Maintenance Worker**, to Indianapolis, IN from May 5 – May 10, 2018 to attend the annual North American Snow Conference.

**Mike Houseman, Jr. (R-0) Street Maintenance Worker**, to Indianapolis, IN from May 5 – May 10, 2018 to attend the annual North American Snow Conference.

**Carrie Kruse (NR-0) Economic Development Coordinator**, to St. Louis, MO from May 5 – May 9, 2018 to attend the Government Finance Officers Association’s Annual Conference. This conference offers technical sessions with comprehensive coverage of all the latest developments, trends, and best practices in public finance and economic development analytics.

**David Ness (NR-2) Captain**, to Providence, RI from May 20 – May 24, 2018 to attend the International Chiefs of Police Technology Conference. This conference includes educational sessions about how technology is changing nearly every aspect of policing from smart devices to patrol cars, advanced analytics (crime & crash), and emergency communications.

**Vinnie Quang (NR-0) School Resource Officer**, to Reno, NV from June 24 – June 29, 2018 to attend the annual National Association of School Resource Officers Conference. The conference will offer valuable training to assist in working with the diverse culture of youth and the school community.

**Mike Steil (NR-0) Street Maintenance Worker**, to Indianapolis, IN from May 5 – May 10, 2018 to attend the annual North American Snow Conference.

**Sara Thies (R-0) Street Maintenance Administrator**, to Indianapolis, IN from May 5 – May 10, 2018 to attend the annual North American Snow Conference.

**Brian Willham (NR-0) Principal Traffic Engineer**, to Kansas City, MO from March 26 – March 29, 2018 to attend annual Smart Cities Connect Conference and Expo. This conference will provide timely information as the City moves toward being a Smart City. Information learned will be brought back to share with City leaders involved with Smart City initiatives for Des Moines.

The budget for travel and training in Fiscal Year (FY) 2018 is \$514,360. The amount expended for travel and training in FY2018, as of January 30, 2018, is \$296,756.21.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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