

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	February 19, 2018
	Agenda Item No.	32
	Roll Call No.	<u>18-287</u>
	Communication No.	<u>18-094</u>
	Submitted by:	Carl Metzger, Deputy City Manager

AGENDA HEADING:

Submitting travel and training for Jimmie Bennett, Pa Goldbeck, Laura Graham, Jennifer McCoy, James Remington, Lillie Sams, Nick Schaul (2), and James Wells.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$2,637 (Bennett); \$2,397 (Goldbeck); \$1,564.18 (Graham); \$1,601 (McCoy); \$2,397 (Remington); \$2,389 (Sams); \$2,397 (Schaul); \$1,844.40 (Schaul); \$1,819 (Wells)

Funding Source:

- CM030000 – City Manager – Facilities (Bennett)
- FN083000 – Finance – Research & Budget (Goldbeck)
- CM001000 – City Manager – Administration (Graham)
- EG062077 – Engineering – Traffic & Transportation (McCoy)
- FN080000 – Finance – Accounting (Remington)
- PD226000 – Police – Federal Forfeited Funds (Sams)
- FN001000 – Finance – Administration (Schaul)
- FN001000 – Finance – Administration (Schaul)
- HR001000 – Human Resources – Administration (Wells)

ADDITIONAL INFORMATION:

Jimmie Bennett (NR-0) Facilities Maintenance Supervisor, to Boston, MA from April 22 – April 25, 2018 to attend Tyler Connect 2018. This is the annual user conference for the City’s ERP system and is the only time of year when you can get hands on training and networking with Tyler staff. It will help to navigate and expand use of the work order system. It also is an opportunity to network with other attendees from various governmental entities.

Pa Goldbeck (R-0) Management Analyst, to Boston, MA from April 22 – April 25, 2018 to attend Tyler Connect 2018. This is the annual user conference for the City’s ERP system and is the only time of year when you can get hands on training and networking with Tyler staff. There are many educational sessions highlighting software enhancements, advanced training on usability and organizational rollout opportunities. It also is an opportunity to network with other attendees from various governmental entities.

Laura Graham (R-1), Performance and Innovation Manager, to Fort Lauderdale, FL from February 26 – March 1, 2018 to attend ClearPoint Strategy training and summit to gain knowledge on organization-wide data management, reporting data effectively, and increasing reporting efficiency.

Jennifer McCoy (R-0) City Traffic Engineer, to Orlando, FL from June 3 – June 6, 2018 to attend International Parking Institute's Annual Conference. This conference allows the opportunity to attend sessions on leading topics in parking with parking professionals from around the US and the world. Topics discussed include operations, marketing, planning for autonomous vehicles, new parking equipment advancements, and curb side parking management.

James Remington (R-0) Deputy Comptroller, to Boston, MA from April 22 – April 25, 2018 to attend Tyler Connect 2018. This is the annual user conference for the City's ERP system and is the only time of year when you can get hands on training and networking with Tyler staff. There are many educational sessions highlighting software enhancements, advanced training on usability and organizational rollout opportunities. It also is an opportunity to network with other attendees from various governmental entities.

Lillie Sams (R-1) Lieutenant, to Hollywood, FL from July 28 – August 2, 2018 to attend the annual National Organization of Black Law Enforcement Executives Conference. The conference will enhance knowledge base of current law enforcement trends, maintain progressive department standing seeking knowledge of recruitment of minority officers.

Nick Schaul (R-0) Assistant Finance Director, to Boston, MA from April 22 – April 25, 2018 to attend Tyler Connect 2018. This is the annual user conference for the City's ERP system and is the only time of year when you can get hands on training and networking with Tyler staff. There are many educational sessions highlighting software enhancements, advanced training on usability and organizational rollout opportunities. It also is an opportunity to network with other attendees from various governmental entities.

Nick Schaul (R-0) Assistant Finance Director, to St. Louis, MO from May 4 – May 9, 2018 to attend the Government Finance Officers Association's Annual Conference. This conference offers topics that deal with all aspects of the Finance Department such as accounting, financial reporting, budgeting, debt management and treasury management.

James Wells (R-0) Human Resources Director, to Charleston, SC from April 15 – April 18, 2018 to attend the National Public Employers Labor Relations Association's annual conference. The conference offers skill development in employee and labor relations, including; ADA compliance, due process for public safety employees, healthcare, performance reviews and other topics.

The budget for travel and training in Fiscal Year (FY) 2018 is \$514,360. The amount expended for travel and training in FY 2018, as of February 13, 2018, is \$308,821.46.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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