

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	April 9, 2018
	<b>Agenda Item No.</b>	<b>39</b>
	<b>Roll Call No.</b>	<b><u>18-181</u></b>
	<b>Communication No.</b>	<b><u>18-181</u></b>
	<b>Submitted by:</b>	<b>Benjamin R. Page, Park and Recreation Director</b>

**AGENDA HEADING:**

Approving exception to the procurement ordinance RFP process for good cause and approving maintenance agreement between the City of Des Moines and Iowa Cubs Sports Turf Management, Inc. to maintain various athletic fields and termination of maintenance agreement with Greater Des Moines Baseball Co. and approving of donation agreement between Iowa Cubs Sports Turf Management, Inc. and City of Des Moines for regrading, irrigation system, field repositioning, and batting cage improvement at Greater Des Moines Softball Complex, and James W. Cownie Baseball Park.

**SYNOPSIS:**

Recommend approval of the maintenance agreement between the City and Iowa Cubs Sports Turf Management for the period April 1, 2018 through December 31, 2022 with an option for one (1) 5-year renewal, with mutual consent. Also, recommend approval of the donation agreement for the funding and installation of projects by Iowa Cubs Sports Turf Management at the Greater Des Moines Softball Complex and the James W. Cownie Baseball Complex to be completed between December 1, 2018 and December 31, 2019.

**FISCAL IMPACT:**

Amount: \$673,000 total cost in the first year of the maintenance agreement. A 2% increase for labor and materials will activate annually throughout the term of the agreement.

Fee Structure (per facility):

- James W. Cownie Soccer Park
  - \$338,000 Total Cost
    - Labor and Materials - \$278,000
    - Administrative Fee - \$30,000
    - Equipment - \$30,000
  
- James W. Cownie Baseball Park
  - \$85,000 Total Cost
    - Labor and Materials - \$76,500
    - Administrative Fee - \$8,500
  
- Sports Fields
  - \$250,000 Total Cost
    - Labor and Materials - \$200,000
    - Administrative Fee - \$20,000
    - Equipment - \$30,000

**Donation Values:**

- James W. Cownie Baseball Park:
  - Donation Value - \$215,000
  
- Greater Des Moines Softball Complex:
  - Donation Value - \$64,000

Funding Source: FY2018 Operating Budget, Park and Recreation Department, GE001 PK201272 (Soccer Complex Operations) page 168, G001 PK201273 (James W. Cownie Baseball Park) page 169, G001 PK201260 (Sports Turf Maintenance) page 157.

**ADDITIONAL INFORMATION:**

- On March 20, 2006, by Roll Call No. 06-0568, the City Council entered into a 3-year maintenance agreement with the Iowa Cubs to provide custodial and horticultural care of the James W. Cownie Soccer Park, located at 2600 Hartford Avenue. On November 20, 2006, by Roll Call No. 06-2313, the City Council approved an amendment to the original maintenance agreement to add the James W. Cownie Baseball Park, located at 2050 SE 22<sup>nd</sup> Street.
- On February 9, 2009, by Roll Call No. 09-0152, the Des Moines City Council approved a 5-year maintenance agreement with the Iowa Cubs, with an option for one (1) additional 5-year renewal, to provide custodial and horticultural care to the Cownie soccer and baseball parks as well as various athletic fields operated by Parks and Recreation, including the Greater Des Moines Softball Complex located at 4980 NE 46<sup>th</sup> Street. The term of this agreement was renewed on January 1, 2014 and is set to expire on December 31, 2018.
- Due to the increased number of youth baseball tournaments at the James W. Cownie Baseball Park, the introduction of weekend youth baseball tournaments at the Greater Des Moines Softball Complex, and the need for youth sports field markings at numerous City parks and Des Moines School District locations, the Iowa Cubs and the City of Des Moines have mutually agreed to terminate the active agreement and to enter into the new proposed agreement.
- New responsibilities to be handled by the Iowa Cubs include:
  - Painting/marketing of school fields being used as part of the City Youth Sports Program and Des Moines Public Schools Community Education Department partnership (up to 25 per year)
  - Care of additional planter and common areas
  - Increased frequency of servicing fields and facilities based on expanded use by event and tournament partners for both local and regional events

- In recent seasons, several projects have been identified by both the City and the Iowa Cubs staff at the James W. Cownie Baseball Park and the Greater Des Moines Softball Complex. The Iowa Cubs have agreed to provide the work for these improvements and donate them back to the City of Des Moines by the end of 2019. These projects will be presented back to the City Council for acceptance upon completion. Proposed projects include:
  - Edge Realignment: Moving infield edges back at Greater Des Moines Softball
    - \$64,000 (estimated value) to be completed by December 31, 2018
  - Batting Cage Upgrades: Upgrade and modify batting cages at Cownie Baseball
    - \$45,000 (estimated value) to be completed by March 31, 2019
  - Irrigation System: Additional drainage on fields seven (7) and eight (8) at Cownie Baseball
    - \$90,000 (estimated value) to be completed by December 31, 2019
  - Field Repositioning: Moving field eight (8) back 25 feet closer to backstop at Cownie Baseball
    - \$80,000 (estimated value) to be completed by December 31, 2019
- Staff recommends approval of both the maintenance agreement and the donation agreement between the City of Des Moines and Iowa Cubs Sports Turf Management.
- Iowa Cubs Sports Turf Management, Inc. (Cubs Sports Turf) is the affiliate of the Greater Des Moines Baseball Co. (GDMBC) which handles all of the field and turf work for the Iowa Cubs and the Iowa Cubs Sports Turf grounds crew is recognized as having a very high level of expertise in horticultural field maintenance.

**PREVIOUS COUNCIL ACTION(S):**

Date: December 23, 2013

Roll Call Number: [13-1980](#)

Action: [Amendment](#) and renewal of Maintenance Agreement with The Greater Des Moines Baseball Company (Iowa Cubs) to maintain various athletic fields. ([Council Communication No. 13-620](#)) Moved by Mahaffey to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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