

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: April 9, 2018
	Agenda Item No. 33 Roll Call No. <u>18-579</u> Communication No. <u>18-184</u> Submitted by: Scott E. Sanders, City Manager

AGENDA HEADING:

Submitting travel and training for Kenneth Brown, Brookelyn Danti, Sean Devlin, Monserrat Iniguez, Anuprit Minhas, Manisha Paudel, and Mandy Weltz.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$3,043.56 (Brown); \$1,539.60 (Danti); \$1,651.46 (Devlin); \$2,880.48 (Iniguez); \$2,900.43 (Minhas); \$2,000.00 (Paudel); \$1,594.60 (Weltz)

Funding Source:

- PD225000 – Police – Federal Forfeited Funds (Brown)
- PD226000 – Police – State Forfeited Funds (Danti)
- CD042044 – Community Development – Permit & Development (Devlin)
- HI001000 – Civil & Human Rights – Administration (Iniguez)
- CDB00118 – Community Development – Community Development Block Grant (Minhas)
- HI001000 – Civil & Human Rights – Administration (Paudel)
- PD226000 – Police – State Forfeited Funds (Weltz)

ADDITIONAL INFORMATION:

Kenneth Brown (NR-0) Lieutenant, to Hollywood, FL from July 26 – August 2, 2018 to attend the National Organization of Black Law Enforcement Executives annual training conference. This conference offers a wide range of workshops as well as the opportunity to gain insight to facilitate a diverse workforce model.

Brookelyn Danti (NR-0) NBSD, to Miami, FL from April 30 – May 4, 2018 to attend the National PAL (Police Athletic League) Conference. This conference will allow the officer to gain additional tools, resources and ideas for continuing to build the youth programs in the City. It will also provide an opportunity to learn about grant funding for youth programs and supply connections as well as networking with other PAL organizations.

Sean Devlin (NR-0) Plans Examiner, to Washington, DC from May 14 – May 17, 2018 to participate in the consensus committee formed to assist in the development of the 2018 National Green Building Standard (NGBS). The NGBS is a point-based rating system for sustainable residential construction, remodeling, and land development. Being a participant in the development of the NGBS will give greater understanding of the intent and concepts contained within these codes, and can then be passed along to other City staff and customers to further the sustainability goals in the City's Strategic Plan. 100% of the costs of the trip will be reimbursed by the International Code Council.

Monserrat Iniguez (R-0) Intake Officer/Administrative Assistant, to Washington, DC from April 16 – April 20, 2018 to attend the International Development and Planning LLC Fair Housing Investigator's Intake and Complaint Processing training. This training will help to better serve the citizens of Des Moines in regards to discrimination complaints received by the office and provide up-to-date intake processes and how-to on the formal investigative process. The costs of this trip will be completely covered by HUD funding.

Anuprit Minhas (NR-0) Assistant Planner, to New Orleans, LA from April 20 – April 24, 2018 to attend the 2018 National Planning Conference organized by the American Planning Association. This conference will feature in-depth sessions and presentations on multiple planning topics. It will also provide the opportunity to network with planners from across the country and discuss current issues, trends, challenges, and solutions shaping planning today. The costs of this trip will be completely covered by HUD funding.

Manisha Paudel (R-0) Equity Coordinator, to Chicago, IL from April 8 – April 13, 2018 to attend the annual Government Alliance on Race & Equity meeting to continue the partnership and conversation on equitable government services. Immediately following that meeting, also attending the annual PolicyLink conference that focuses specifically on equitable policies and practices. The costs of this trip will be completely covered by HUD funding.

Mandy Weltz (NR-0) Youth Programs Coordinator, to Miami, FL from April 30 – May 4, 2018 to attend the National PAL (Police Athletic League) Conference. This conference will allow the officer to gain additional tools, resources and ideas for continuing to build the youth programs in the City. It will also provide an opportunity to learn about grant funding for youth programs and supply connections as well as networking with other PAL organizations.

The amended budget for travel and training in Fiscal Year (FY) 2018 is \$633,238. The amount expended for travel and training in FY 2018, as of March 13, 2018, is \$387,431.45.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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