

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 21, 2018
	Agenda Item No. 57A Roll Call No. <u>18-0907</u> Communication No. <u>18-250</u> Submitted by: Dana Wingert, Chief of Police

AGENDA HEADING:

Recommend approval to purchase replacement workstations and office furniture including desks, tables, and filing cabinets to be installed in the Investigations Division of the Des Moines Police Department from All Makes Office Interiors, 500 East Court Avenue, Des Moines, IA 50309 (Jeff Kavich, President).

SYNOPSIS:

Approval to purchase replacement workstations and office furniture to be installed in the Investigations Division of the Des Moines Police Department. The workstations and furniture is part of a remodel of office space currently underway on the third floor of the Police Department. The more than 40 workstations and office furniture will replace existing furniture most of which dates back 20 years or more.

The Procurement Division of the Finance Department sent an invitation to bid to three (3) vendors. Two (2) bids were received, with one (1) bid not complying with the specifications developed by the department.

FISCAL IMPACT:

Amount: \$155,801.46

Funding Source: FY 2019 Recommended Operating Budget, PD226000 State Forfeited Funds, page 206

ADDITIONAL INFORMATION:

- Currently a substantial remodel of the Investigations Division on the third floor of the Police Department is underway. This involves the reconfiguration of office space, more collaborative workspaces, creation of additional meeting rooms, and bringing aspects of the floor into compliance with the Americans with Disabilities Act (ADA).
- Des Moines Police Department consulted with All Makes and Storey Kenworthy for consulting and design services. The department chose products that function and match with existing furniture that is being used in other areas of the building, products that have high quality and durability at a reasonable price, and items that multiple vendors could bid and are available on purchasing contracts. Bid specifications were developed for each specific item that the department desires to purchase and sent to all vendors.

- All Makes Office Interiors complied by completing this document. Storey Kenworthy submitted a bid that did not comply because it ignored the detailed bid specifications, substituted many items not specifically requested, and included many items that did not comply with the bid specifications.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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