

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	June 11, 2018
	Agenda Item No.	48
	Roll Call No.	<u>18-1005</u>
	Communication No.	<u>18-283</u>
	Submitted by:	Benjamin R. Page, Park and Recreation Director

AGENDA HEADING:

Approving and authorizing the procurement of mowing and trimming services from Beautiful Lawns by Long’s (Beautiful Lawns), LLC (Brandon Long, Owner 911 SE 14th Street, Des Moines, IA 50317) and authorizing the Procurement Administrator to execute appropriate agreement and negotiate and execute the renewals.

SYNOPSIS:

Recommend approval of the procurement of mowing and trimming services from Beautiful Lawns for the south region parks, open space and municipal buildings, and termination of Hyde Mowing and Snow Removal for mowing and trimming services for the south region parks, open space and municipal buildings and authorization for the Procurement Administrator to execute appropriate agreement.

- Hyde Mowing & Snow Removal, Sharon Hyde, Owner, 5605 NW 62nd Avenue, Johnston, IA 50131(Hyde) was the low bidder for Mowing and Trimming Services for south region parks, open space and municipal buildings at a cost of \$24.75 per acre for an estimated annual cost of \$89,552.93 and an additional \$10,000 for mulching leaves. They were awarded a contract on December 4, 2017.
- Hyde informed Park and Recreation staff that they over committed and were unable to perform the required services for the south region they were awarded. Hyde voluntarily terminated the contract for the south region in an email to staff on May 25, 2018. Hyde completed three (3) mowing cycles to date.
- Beautiful Lawns was the next lowest bidder and has agreed to take on the south region for \$26.00 per acre for an annual cost of \$80,636 and an additional \$10,000 for mulching leaves. This will be a two (2) year contract with three (3) 1-year renewals.

FISCAL IMPACT:

Amount: Not to exceed \$90,636.

\$90,636 is the estimated cost based on the bid received for 18 cycles of mowing and trimming that would be necessary to finish an average year and provide leaf mulching. The termination of Hyde’s services for the south region and hiring Beautiful Lawns represents an approximate \$3,876 increase over the previous awarded contract amount.

Funding Source: FY2018 Operating Budget, Park and Recreation GE001 PK200226 (Horticultural Maintenance) pages 154.

ADDITIONAL INFORMATION:

- On October 17, 2017, the City's Procurement Administrator solicited bids for mowing and trimming services under Bid No. V18-027. This solicitation included services for Parks, Open Space, Cemeteries, Municipal Buildings, and Right-Of-Way. Contracts were awarded for two (2) years with three (3) 1-year renewal options.
- Bids were sent out to 18 companies, with six (6) companies attending the mandatory pre-bid meeting. On November 14, 2017 five (5) bid packages were received from vendors Beautiful Lawns, ADA Mowing, Hyde Mowing and Snow Removal, Stamper Lawn Care and J & J Lawn Care.
- The bid specifications separated the mowing acres into five (5) distinct areas listed as northeast region, northwest region, south region, rights-of-way, and cemeteries. Contractors were given the option of bidding on one (1) region, all regions, or any combination thereof. Contractors were also given the option to bid on Cemeteries as a whole or separately with Glendale divided into four (4) sections.
- On December 4, 2017, Hyde was awarded contract for mowing and trimming services for the northeast region and the south region.
- Hyde voluntarily terminated their contract for the northeast region effective May 21, 2018.
- J & J Lawn Care took over the northeast region effective May 22, 2018.
- On May 25, 2018, Hyde sent an email that they could no longer service the south region.
- Beautiful Lawns has agreed to take over the south region effective June 12, 2018.
- Staff recommends acceptance of the Hyde termination of the contract for the south region and the award of contract for the south region to Beautiful Lawns, with a resulting cost increase annually of about \$3,876.

PREVIOUS COUNCIL ACTION(S):

Date: May 21, 2018

Roll Call Number: [18-0906](#)

Action: [Recommendation](#) to amend the contract for mowing and trimming services with Hyde Mowing & Snow Removal (Sharon Hyde, Owner) removing the Northeast region and awarding to J & J Lawn Care and Landscaping (Jarred Boever, Owner) for the Northeast Region. ([Council Communication No. 18-249](#)) Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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