

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	June 25, 2018
	Agenda Item No.	61B
	Roll Call No.	<u>18-1128</u>
	Communication No.	<u>18-333</u>
	Submitted by:	Benjamin R. Page, Director, Parks and Recreation and Steven L. Naber, P.E., City Engineer

AGENDA HEADING:

Approving exception to the City’s Request for Proposal (RFP) process for good cause and approving a Professional Services Agreement (PSA) with Architects Schipper Kastner, P.C. for architectural and engineering design and construction phase services for Riverview Park, not to exceed \$105,330.

SYNOPSIS:

Recommend approving exception to the City’s RFP process for good cause and approving the PSA with Architects Schipper Kastner, P.C., Brent A. Schipper, Principal, 3716 Ingersoll Avenue, Suite A, Des Moines, Iowa, 50312 for a lump sum of \$105,330 to provide architectural and engineering services for Riverview Park.

FISCAL IMPACT:

Amount: \$105,330

Funding Source: 2018-2019 CIP, Page Park Improvements-14, Riverview Park Improvements, PK181, G.O. Bonds issued

ADDITIONAL INFORMATION:

- The Parks Area Foundation is a civic-minded group of citizens from Oak Park, Highland Park, and Union Park neighborhoods. The Parks Area Foundation began its Rendezvous at Riverview concert series in 2009. The free concert series is put on by the Parks Area Foundation every Friday night in June and July and has grown in its eight (8) years of operating to where a standard crowd of 1,000 spectators can be seen on any given Friday.
- The Parks Area Foundation began a private fundraising campaign in September 2016 to raise the estimated \$1,000,000 to build the concert stage portion of the Parks and Recreation Department conceptual design of Riverview Park. In spring 2016, the Parks Area Foundation privately contracted with Architects Schipper Kastner, P.C. (Ask Studio) to develop a formal concept of the stage for use as a marketing tool for their fundraising campaign. Ask Studios generated a conceptual site plan and three-dimensional images for fundraising purposes and to raise public awareness of this project. Therefore, Architects Schipper Kastner, P.C. (Ask Studio) was selected to complete the architectural and engineering services for the Riverview Park based on their previous related work and inherent knowledge of the project.

- Staff has negotiated a PSA with Architects Schipper Kastner, P.C. for a lump sum amount of \$105,330 for design and construction phase services for Riverview Park.

PREVIOUS COUNCIL ACTION(S):

Date: May 21, 2018

Roll Call Number: [18-0841](#)

Action: Ordering construction of the following:

- (A) [Riverview](#) Park Grading: Receiving of bids, (6-12-18), Setting date of hearing, (6-25-18). Engineer's estimate, \$300,000. ([Council Communication No. 18-262](#)) Moved by Gray to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. The City Council should anticipate future Council actions related to proceeding with construction of the Riverview Park, which include ordering construction, public hearing, receive and file bids, designated lowest bidder, approve contract and bond, partial payments to the contractor, and final acceptance of work.

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