

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: August 20, 2018
	Agenda Item No. 33B Roll Call No. <u>18-1420</u> Communication No. <u>18-418</u> Submitted by: Jim M. Hoff, Facilities Manager

AGENDA HEADING:

Approve purchase and installation of new office furniture for the Human Resources offices at the Municipal Services Center (MSC) in the amount of \$61,379.25 from Pigott, Inc., John Stenberg, President and Owner, 3815 Ingersoll Avenue, Des Moines, Iowa 50312, through the U.S. Communities Contract No. 4400003403.

SYNOPSIS:

City Council action is requested that accepts and approves the U.S. Communities contract purchase of office furniture from Pigott, Inc. for new office furniture at the MSC, without conforming to the competitive bidding requirements of the Procurement Division.

FISCAL IMPACT:

Amount: \$61,379.25

Funding Source: C034PK99/BL085, CIP/Municipal Building Improvements

ADDITIONAL INFORMATION:

- Pigott, Inc. is the exclusive dealer for Herman Miller furniture in Des Moines. The majority of the furniture in the City’s facilities, including the MSC, is Herman Miller furniture. This order will match the existing office furniture at the MSC.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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