

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> August 27, 2018
	<b>Agenda Item No.</b> EX 2 <b>Roll Call No.</b> <u>18-1463</u> <b>Communication No.</b> <u>18-438</u> <b>Submitted by:</b> Matthew A. Anderson, Assistant City Manager

**AGENDA HEADING:**

Submitting travel and training for Li Mandelbaum.

**SYNOPSIS:**

Recommend approval for travel and training request listed below.

**FISCAL IMPACT:**

Amount: \$1,260.50

Funding Source: CM021000 – City Manager – Sister Cities - Additional travel expenses will be funded privately by Li Mandelbaum.

**ADDITIONAL INFORMATION:**

**Li Mandelbaum (R-0) Sister Cities Commissioner**, to Shijiazhuang, China from September 2 – September 8, 2018 to attend the 35th Anniversary celebration between Hebei and Iowa. In addition to the celebration, there will be the signing of the Des Moines and Shijiazhuang Memorandum of Understanding. This allows the ability to strengthen the relationship in areas of arts, culture, education, finance and insurance, and agriculture and clean energy.

The budget for travel and training in Fiscal Year (FY) 2019 is \$663,454. The amount expended for travel and training in FY 2019, as of August 24, 2018, is \$58,757.21.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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