

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: September 10, 2018
	Agenda Item No. 36 Roll Call No. [_____] Communication No. <u>18-460</u> Submitted by: Bob Fagen, Finance Director

AGENDA HEADING:

Accepting proposal for the provision of auction services for Fleet Services surplus vehicles and equipment and authorizing the City Manager to execute a contract for the provision of same with Housby Online Sales, LLC.

SYNOPSIS:

Recommend approval of an agreement for Fleet auction services with Housby Online Sales, LLC., an Iowa limited liability company, 4747 NE 14th Street, Des Moines, Iowa 50313, Kelly Housby, President.

FISCAL IMPACT:

Amount: Three (3) year average annual revenue of \$240,000.

Funding Source: 2018-2019 Operating Budget, page 42, I201, Equipment Replacement

ADDITIONAL INFORMATION:

- A Request for Proposals (RFP) was issued to procure the services of a qualified provider of auction services for the remarketing and sale of surplus vehicles and equipment for the Fleet Services Division. The intent in selecting a provider of auction services was to significantly reduce the administrative procedures and costs to the City of remarketing vehicles and equipment, and attain the highest possible net residual value of vehicles and equipment no longer utilized in the City’s fleet. Three (3) respondents submitted proposals to the City for auction services.
- An evaluation committee recommended Housby Online Sales, LLC as the highest scoring proposer. Housby Online Sales, LLC provides turnkey auction services including pickup and storage of vehicles and equipment until a scheduled auction. Their staff provides title administration and payment collection and are experienced in selling all classes of vehicles, trucks and heavy equipment to local, national, and international buyers.

PREVIOUS COUNCIL ACTION(S):

Date: April 9, 2012

Roll Call Number: [12-0531](#)

Action: [Approving](#) contract with Vocon Auctions, LLC (Jared Modlin, National Sales Manager) for auction services on fleet services surplus vehicles and equipment. ([Council Communication No. 12-167](#)) Moved by Hensley to approve. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.