

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	September 10, 2018
	Agenda Item No.	38B
	Roll Call No.	[_____]
	Communication No.	<u>18-461</u>
	Submitted by:	Bob Fagen, Finance Director

AGENDA HEADING:

Approving the purchase of two (2) replacement compact utility tractors for use by the Parks and Recreation Department.

SYNOPSIS:

Recommend approval of the purchase of two (2) replacement Farmall 55C compact utility tractors per the State of Iowa Department of Administrative Services Contract Number 005 17313 from Vetter Equipment (Glen Vetter, Owner, 9983 Highway 92, Indianola, Iowa, 50125) at a total cost of \$68,647.44.

FISCAL IMPACT:

Amount: \$68,647.44

Funding Source: 2018-2019 Operating Budget, page 42, I201, Equipment Replacement

ADDITIONAL INFORMATION:

- Two (2) existing compact utility tractors exceeding replacement criteria were approved for replacement by the Fleet Oversight Committee and included in the Parks and Recreation Department’s five (5) year vehicle and equipment replacement plan for purchase in fiscal year 2019.
- Staff identified this make and model to have all the necessary features and options that will best meet the needs of various functions in the Parks and Recreation Department. The tractors are available for purchase off of the previously competitively awarded State of Iowa Department of Administrative Services purchasing contract. Therefore, the purchase is recommended to be awarded to the State contract holder.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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