

COUNCIL COMMUNICATION

	Number: 18-630	Meeting: December 3, 2018
	Agenda Item: 27	Roll Call: 18-1996
	Submitted by: Chris Johansen, Community Development Director	

AGENDA HEADING:

Resolution approving Memoranda of Understanding (MOU) with Polk County Health Services for Continuum of Care (COC) Administrative Services.

SYNOPSIS:

As required by the 2017 U.S. Department of Housing and Urban Development's (HUD) COC Grant application, the Grantee (City of Des Moines) is required to enter into a MOU with any Sub-grantee (Polk County Health Services) for the provision of in-kind matching funds. To meet this requirement staff is recommending approval of the MOU between the City of Des Moines and Polk County Health Services.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- As a part of the 2017 COC Grant Application, the City of Des Moines, as the Grantee, received funding for a Planning Grant. As a part of the grant application, in-kind match from Polk County Health Services was committed. Prior to entering into the grant agreement with HUD, a MOU is required to be entered into between the Grantee and Sub-grantee. As a part of the MOU and according to the grant application, the Polk County Health Services will provide meeting space and equipment for COC Board for no fewer than 75 meetings annually.
- The Sub-grantees services are valued at 75 meetings annually at a cost of \$35 per meeting equals a total cost of \$2,625.

PREVIOUS COUNCIL ACTION(S):

Date: October 23, 2017

Roll Call Number: [17-1832](#)

Action: [Memoranda](#) of Understanding with Polk County Health Services and Polk County Housing Trust Fund for Continuum of Care (COC) Administrative Services. ([Council Communication No. 17-745](#)) Moved by Gatto to adopt. Motion Carried 5-2. Absent: Cownie and Hensley.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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