


COUNCIL COMMUNICATION

	Number:	18-673	Meeting:	December 17, 2018
	Agenda Item:	10	Roll Call:	18-2046
	Submitted by:	Jonathan A. Gano, P.E., Public Works Director, and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving exception to the City's Request for Proposal (RFP) process for good cause and approving a Professional Services Agreement (PSA) with Snyder & Associates, Inc. for design phase services for 47th Street and Holcomb Avenue Reconstruction, not to exceed \$158,000.

SYNOPSIS:

Recommend approving exception to the City's RFP process for good cause and approving the PSA with Snyder & Associates, Inc., David N. Moeller, President, 2727 SW Snyder Boulevard, Ankeny, Iowa, 50023, for a total cost not to exceed \$158,000, based on hourly rates, to provide design phase services for 47th Street and Holcomb Avenue Reconstruction.

FISCAL IMPACT:

Amount: \$158,000

Funding Source: 2018-2019 Capital Improvement Program, Page Storm-5, Closes Creek Watershed Improvements, SM068, Storm Water Utility Funds

ADDITIONAL INFORMATION:

- The 47th Street and Holcomb Avenue Reconstruction project includes reconstruction of 47th Street from Hickman Road to Beaver Crest Drive, and construction of stormwater management improvements along 47th Street from Hickman Road to Beaver Crest Drive.
- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department's RFP process, including advertisement, in order to efficiently complete the design of 47th Street and Holcomb Avenue Reconstruction. Snyder & Associates, Inc. is qualified to perform the professional services and was selected to complete the 47th Street and Holcomb Avenue Reconstruction based upon their previous work related to this proposed project. Snyder & Associates, Inc. developed the original storm watershed study for the Closes Creek Watershed and has been involved with many of the previous improvements within the watershed.
- As part of the roadway reconstruction project, design will incorporate storm water infrastructure to detain stormwater and mitigate impacts of runoff. This will include underground detention.

- City staff have negotiated a PSA with Snyder & Associates, Inc. for a total cost not to exceed \$158,000 based on hourly rates, to provide design phase services for the 47th Street and Holcomb Avenue Reconstruction.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. Depending on City Staff workload at the time of construction, the City may need assistance from a Consultant for construction phase services which would require another agreement or supplemental agreement.

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