


## COUNCIL COMMUNICATION

	Number:	<b>18-677</b>	Meeting:	<b>December 17, 2018</b>
	Agenda Item:	<b>9</b>	Roll Call:	<b>18-2045</b>
	Submitted by:	<b>Jonathan A. Gano, P.E., Public Works Director, and Steven L. Naber, P.E., City Engineer</b>		

### AGENDA HEADING:

Approving exception to the City's Request for Proposal (RFP) process for good cause and approving a Professional Services Agreement (PSA) with Veenstra & Kimm, Inc. for design phase services for Market District Sanitary Sewer Improvements, not to exceed \$104,464.

### SYNOPSIS:

Recommend approving exception to the City's RFP process for good cause and approving the PSA with Veenstra & Kimm, Inc., H.R. Veenstra, Jr., President, 3000 Westown Parkway, West Des Moines, Iowa, 50266, for a total cost not to exceed \$104,464, based on hourly rates, to provide design phase services for Market District Sanitary Sewer Improvements.

### FISCAL IMPACT:

Amount: \$104,464

Funding Source: 2018-2019 Capital Improvement Program, Page Sanitary-6, Market District Lift Station and Force Main, SS140, Sanitary Sewer Funds

### ADDITIONAL INFORMATION:

- The Market District Sanitary Sewer Improvements project includes design work for installing a new sanitary sewer trunk line through the Market District from E. 4<sup>th</sup> Street & E. Vine Street to E. 12<sup>th</sup> Street & E. Raccoon Street, constructing a new sanitary sewer pump station near E. 12<sup>th</sup> Street & E. Raccoon Street, and installing new sanitary force main from E. 12<sup>th</sup> Street & E. Raccoon Street to E. 20<sup>th</sup> Street & Martin Luther King Jr. Parkway.
- Development in the Market District requiring sanitary sewer service from this project dictate that the project be designed and constructed as soon as possible.
- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department's Request for Proposal (RFP) process, including advertisement, in order to efficiently complete the design and construction of Market District Sanitary Sewer Improvements. Veenstra & Kimm, Inc. is qualified to perform the professional services and was selected to complete the Market District Sanitary Sewer Improvements based upon their previous work. Veenstra & Kimm, Inc. designed the WRA New Main Outfall Segments 5 and 6 project and the Hawthorne Area Sanitary Sewer

System. Veenstra & Kimm, Inc. has extensive knowledge of the sewer needs in the area based upon these previous projects. Veenstra & Kimm, Inc. also has extensive knowledge of the WRA infrastructure in which the force main will connect to as the outlet.

- City staff have negotiated a PSA with Veenstra & Kimm, Inc. for a total cost not to exceed \$104,464 based on hourly rates, to provide final design and construction phase services for the Market District Sanitary Sewer Improvements.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. Depending on project and City staff workload at the time this project is ready to commence construction, a future agreement may be necessary to contract with a consultant for construction phase services.

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