


COUNCIL COMMUNICATION

	Number: 19-011	Meeting: January 14, 2019
	Agenda Item: 9	Roll Call: 19-0017
	Submitted by: James M. Hoff, Facilities Manager and Steven L. Naber, P.E., City Engineer	

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with Hartman Trapp Architecture Studio, L.L.C. for professional services for Animal Control Building Design, not to exceed \$452,000.

SYNOPSIS:

Approving the PSA with Hartman Trapp Architecture Studio, L.L.C., Thomas A. Trapp, Principal, 1011 Locust Street, Suite 305, Des Moines, Iowa, 50314, for a total cost not to exceed \$452,000 based on hourly rates to provide design and construction phase services for Animal Control Building Design.

FISCAL IMPACT:

Amount: \$452,000

Funding Source: 2018-2019 Capital Improvement Program, Animal Control Facility, BL130, G.O. Bonds

ADDITIONAL INFORMATION:

- The new Animal Control Building will be located on a 5-acre, City-owned site at 1125 S.E. 14th Street just south of Harriet Street and across the river from the existing Animal Control facility. The facility is anticipated to be approximately 17,000 square feet and will replace the existing facility that is under-sized and in need of extensive repairs.
- A Request for Proposals (RFP) for professional services for the Animal Control Building Design was issued, posted on the City's website, and publicized in the newspaper. A selection committee of Police Department, Facilities Division, and Engineering Department staff reviewed and rated the seven (7) proposals received in response to the RFP. Hartman Trapp Architecture Studio was selected based upon the selection criteria in the RFP and Hartman Trapp's project approach, which includes an animal shelter design consultant as part of the design team.
- Staff has negotiated a PSA with Hartman Trapp Architecture Studio for a total cost not to exceed \$452,000 based upon hourly rates for design and construction phase services.
- Design of the project is anticipated to be completed in the fourth quarter of 2019 with construction anticipated to commence in the first quarter of 2020. Occupancy of the new Animal Control Building is anticipated by the second quarter of 2021.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

- City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action.
- A separate RFP will be issued and a subsequent PSA for Building Commissioning Services for the Animal Control Building will be forthcoming for consideration and approval.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.