


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	19-029	Meeting:	January 28, 2019
	Agenda Item:	34	Roll Call:	19-145
	Submitted by:	James M. Hoff, Facilities Manager		

AGENDA HEADING:

Approval of increased blanket amount for the City's contracted moving services contract with Office Installation Services (6250 NW Beaver Drive # 3, Johnston, IA 50131; Scott Kemp, Owner).

SYNOPSIS:

Recommend approving the increased blanket amount for the City's contracted moving services. This contract is used for moving, and office installation services needed throughout the City. Typical expenditures for this contract are \$15,000, but due to the need to remove and reuse the furniture from 400 E. Court Avenue, dismantling and reinstalling furniture for a 3rd floor remodel at the Police Station, the amount is above the spending limit for this contractor.

FISCAL IMPACT:

Amount: \$75,000

Funding Source: C034PK99-522010-BL085

ADDITIONAL INFORMATION:

- Tear down, organize, design and reinstall approximately 150 sit-to-stand cubicles to be reused in the Neighborhood Inspection division, City Planner division, and Information Technology Department to allow the better use of space. The reuse of this furniture has saved the City the expense of new furniture and also allowed it to be diverted from the landfill.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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