


COUNCIL COMMUNICATION

	Number:	19-085	Meeting:	February 25, 2019
	Agenda Item:	41B	Roll Call:	19-305
	Submitted by:	John F. TeKippe, Fire Chief		

AGENDA HEADING:

Amending Schedule of Fees regarding tent permit fees; specifically, when multiple tents (requiring permits) are erected on the same site, where permits are issued by the Fire Department.

SYNOPSIS:

The Fire Department requests and recommends a change to the schedule of fees to now include a “bulk tent permit fee” which will be applied when four (4) or more tent permits are applied for at the same time for the same event. This change will allow permit issuance for groupings of tents at the same event similar to how the fire department currently issues annual operational permits for business requiring multiple permits. Without this change special events could potentially require numerous permits and additional fees for a single event.

FISCAL IMPACT:

Amount: Estimated loss of \$5,000 in tent permit revenue.

Funding Source: N/A

ADDITIONAL INFORMATION:

- The following illustrates how the schedule of fees is impacted by this action.
 - Existing permit and fee:
 - (A) Temporary Permit – Tents, Stages, or Canopies greater than 400 feet (*cost per tent \$175*)
 - New permit and fee by this action:
 - (B) Temporary Permit - Bulk Tent Permit four (4) or more (*cost for four {4} or more tents \$450*)

Example:

Prior to this action, an event using four (4) or more tents would require issuance of the above temporary permits (A) at \$175 per tent, with the cost equaling \$700.

Following this action, an event using four (4) or more tents would require issuance of the above temporary permit (B) at \$450 for the bulk use with the cost equaling \$450 - a savings of \$250.

- The economic impact, estimated loss of \$5,000 revenue, is related to a few large special events that prior to this change would have required more permits that would have generated more revenue. These larger events have not yet been held at the \$175 per-tent rate and relief was sought from the increase in cost. The Fire Department believes the relief is appropriate regarding both the cost to the events as well as to the department's administration of these services and recommends the change in the schedule of fees to accomplish the same.

PREVIOUS COUNCIL ACTION(S):

Date: May 21, 2018

Roll Call Number: [18-0916](#), [18-0917](#), and [18-0918](#)

Action: [Amending](#) Chapter 46 of the Municipal Code regarding permits required for fire prevention and protection. ([Council Communication No. 18-248](#)) Moved by Gatto that this ordinance be considered and given first vote for passage. Motion Carried 6-1. Absent: Mandelbaum.

(A) [Amendment](#) to the Schedule of Fees. Moved by Gatto to adopt. Motion Carried 6-1. Absent: Mandelbaum.

(B) Final consideration of ordinance above, requires six votes. Moved by Gatto that the rule requiring that an ordinance must be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, that the ordinance be placed upon its final passage and that the ordinance do now pass, [#15,666](#). Motion Carried 6-1. Absent: Mandelbaum.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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