


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	19-097	Meeting:	March 11, 2019
	Agenda Item:	35	Roll Call:	19-376
	Submitted by:	Bob Fagen, Finance Director		

AGENDA HEADING:

Agreement with Elavon, Inc., for merchant credit card services.

SYNOPSIS:

Recommend approval of merchant credit card processing services contract with Elavon, Inc. utilizing a State contract until March 31, 2021 and five (5) successive one (1) year option terms. The contract provides services for the City to accept credit cards as a payment option for various City services.

FISCAL IMPACT:

Amount: The terms and unit prices remain unchanged for the contract term. Total fees charges to the City are estimated to be around \$150,000 annually.

Funding Source: Merchant processing service fees are charged back to all fund accounts that utilize credit card services including the enterprise funds, Wastewater Reclamation Authority, City Clerk, Library, and Community Development.

ADDITIONAL INFORMATION:

- This contract enables the City to utilize beneficial pricing available on existing Contract ID 12503 with the University of Iowa and University of Northern Iowa. The rates available on this contract include a .04% plus 1-cent per transaction reduction to what the City is currently paying.

PREVIOUS COUNCIL ACTION(S):

Date: April 11, 2016

Roll Call Number: [16-0586](#)

Action: [Extension](#) of Agreement with Elavon, Inc. for merchant credit card services from May 1, 2016 to April 30, 2018. ([Council Communication No. 16-171](#)) Moved by Coleman to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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