


COUNCIL COMMUNICATION

	Number:	19-099	Meeting:	March 11, 2019
	Agenda Item:	37A	Roll Call:	19-378
	Submitted by:	Dana Wingert, Chief of Police		

AGENDA HEADING:

Approval to accept the low dollar compliant bid for the replacement and installation of 13 workstations for the Police and Fire Dispatch Center from Xybix Inc. 8207 South Park Circle, Littleton, CO 80120, Barry Carson, President.

SYNOPSIS:

The Police and Fire Dispatch Center currently has 10 workstations with radio consoles as part of the workstations. These consoles will be replaced and three (3) new workstations added as part of the digital Citywide radio communication project which will require the workstation to be replaced as well. The additional three (3) workstations will allow for increased training opportunities, future growth, and increasing shared services with other law enforcement agencies.

The Dispatch Center also serves as the redundant backup for the Polk County Sheriff's Office should their Dispatch Center experience an outage. Polk County personnel will be able to have a dedicated backup workstation to ensure emergency communication services continue. The additional workstations will allow Des Moines to continue at full staff and allow for Polk County to function in an emergency situation.

FISCAL IMPACT:

Amount: \$158,872

- \$132,753 - 2018 JAG Grant funds
- \$26,119 – Asset Forfeiture

Funding Source: Recommended Operating Budget, Department Detail for Fiscal Year 2020; page 211

ADDITIONAL INFORMATION:

- The Police Department requested the Finance Department Procurement Division to solicit bids for replacement and installation of dispatch workstations. The request for bid (V19-048) was sent to nine (9) vendors with only four (4) vendors responding. Each response was reviewed, compared and scored based on the criteria stated in the bid document. The lowest compliant bid was submitted by Xybix Inc.

- To accommodate the growth of the already confined work area, the department is working with Building Services and the Engineering Department to expand and reconfigure the dispatch center footprint to allow for increased collaboration, more functionality, and a more comfortable work environment for the City's 39 dispatcher positions.
- Dispatch centers face several unique workspace challenges including 24/7 operation, high-stress work environment, multiple employees sharing the same work area, and workstations required to accommodate the large quantity of specialized computer equipment including six (6) monitors at each workstation.

PREVIOUS COUNCIL ACTION(S):

Date: October 22, 2018

Roll Call Number: [18-1766](#)

Action: [2018](#) Edward Byrne Memorial Justice Assistant Grant, to be used to purchase various law enforcement equipment, \$184,378. ([Council Communication No. 18-512](#)) Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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