


COUNCIL COMMUNICATION

	Number:	19-180	Meeting:	April 22, 2019
	Agenda Item:	29	Roll Call:	19-0645
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving modifications to the Traffic Analysis Policy regarding traffic studies.

SYNOPSIS:

Recommend approval of Traffic Analysis Policy modifications regarding preparation of traffic impact studies for new developments and redevelopment projects in the City. This policy requires traffic analyses, based on the anticipated number of generated trips, for development projects be prepared using engineering consultants that are under agreement with the City. Currently, the policy has two (2) study levels: 1) Traffic Review (for developments that generate between 50 and 100 trips in the peak hour), and 2) Traffic Impact Study (for developments that generate over 100 trips in the peak hour). This policy change would remove the requirement for the Traffic Reviews. The primary outcome for the Traffic Review is documenting the number of trips generated and identifying any development-related or existing safety issues. This data is easily obtained and compiled by City staff. Having City staff obtain this data provides cost and time savings to both the developer and the City by eliminating the Traffic Review.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- At the Council Workshop on February 18, 2019, City staff presented a change to the Traffic Analysis Policy regarding preparation of traffic impact studies for new developments and redevelopment projects in the City. This policy change would remove the requirement for the Traffic Reviews. Under the proposed new process, when an application for traffic analysis is received, Traffic and Transportation staff will verify the estimated vehicular trips generated by a development. If the expected number of peak hour trips falls between 50-100 trips, staff will then document the previous five (5) years of crash data within the project area and note any potential impacts to the City's roadway system.
- This change will provide cost and time savings to both developers and the City. Developers are currently responsible for the cost of the Traffic Analyses. The primary outcome for the review-level analysis is documenting how many site trips are expected and identifying any development-related or existing safety issues. This data is easily obtained and compiled by City staff. This change will save developers the cost for the Traffic Review and will save staff time to prepare supplemental agreements and review and approve the Traffic Review document.

- The Traffic Analysis Policy change was discussed and approved by the Planning and Zoning Commission on April 4, 2019.

PREVIOUS COUNCIL ACTION(S):

Date: November 21, 2016

Roll Call Number: [16-2020](#), [16-2021](#), [16-2022](#), and [16-2023](#)

Action: Items related to traffic study preparation for new developments: ([Council Communication No. 16-663](#))

- (A) [Traffic](#) Analysis Policy and Amendment to Site Plan Policies regarding required process for Traffic Studies and receive and file the Plan and Zoning Commission recommendation. Moved by Hensley to adopt. Motion Carried 6-1. Nays: Gatto.
- (B) [Professional](#) Services Agreement with Shive-Hattery, Inc. for On-Call Traffic Impact Study Services, not to exceed \$150,000. Moved by Hensley to adopt. Motion Carried 6-1. Nays: Gatto.
- (C) [Professional](#) Services Agreement with HDR Engineering, Inc. for On-Call Traffic Impact Study Services, not to exceed \$150,000. Moved by Hensley to adopt. Motion Carried 6-1. Nays: Gatto.
- (D) [Professional](#) Services Agreement with Bolton & Menk, Inc. for On-Call Traffic Impact Study Services, not to exceed \$150,000. Moved by Hensley to adopt. Motion Carried 6-1. Nays: Gatto.

BOARD/COMMISSION ACTION(S):

Board: Plan and Zoning Commission

Date: April 4, 2019

Resolution Number: N/A

Action: Will Page made a motion for approval of the revised Traffic Analysis Policy. The Plan and Zoning Commission unanimously approved the motion by a vote of 11:0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

The On-Call Services Agreement will end on June 30, 2019. A new Request for Proposal (RFP) will be released prior to the end of June for another pool of on-call consultants to continue the program.

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