


COUNCIL COMMUNICATION

	Number:	19-218	Meeting:	May 20, 2019
	Agenda Item:	42	Roll Call:	[_____]
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving the Street Use Event On-Street Parking Rate Policy and related Municipal Code modifications.

SYNOPSIS:

Recommend approval of the Street Use Event On-Street Parking Rate Policy. The purpose of the policy is to provide a reduced rate for the reservation of parking meters related to street use events.

FISCAL IMPACT:

Amount: Due to significant changes in fee calculation, estimated revenue reduction will be monitored during the first year.

Funding Source: 2019-2020 Operating Budget, Page 78, Engineering Department Traffic and Transportation – Parking Meter Maintenance and Collection, EG062087.

ADDITIONAL INFORMATION:

- The City requires anyone wanting to reserve a parking meter, or meters, for their specific use to obtain a special parking permit. The cost of the permit includes an application fee and the daily cost of the meter per day based on the rate in that meter district. Meters are reserved in full-day increments only (12-hour day).
- In 2018, the City modified the parking meter hours of operation to 9:00 a.m. to 9:00 p.m. Monday through Saturday. At that time, the City notified annual event organizers that beginning in 2019, events would be charged for parking meter usage on Saturdays. Event organizers expressed concern that the additional cost for parking meter usage on Saturdays and 12-hour weekdays would present a hardship to events.
- The City Manager asked staff to prepare a policy for Council approval to address special parking permits issued in conjunction with street use events. A draft policy was presented to street use event stakeholders and revisions were made to address concerns. The proposed policy would only apply to applicants who have applied for a street use event permit. Street use event permits, as defined in Municipal Code Article XVI, are required for any event that closes the street, or a portion thereof.

- The proposed policy would require the street use event permitholder to:
 - Obtain a special parking permit for any parking meter that cannot be used by the public during the event.
 - Pay the special parking permit application fee, currently \$25.
 - Pay a daily meter fee of \$4 for every parking meter included in the permit application for each weekday (Monday through Friday) the permit application is valid.
 - Pay the parking meter hooding fee for each meter reserved on Saturdays, Sundays or holidays, currently \$2 per meter/event. There is no meter hooding fee on non-holiday weekdays.
- Saturday events who are authorized to own and maintain their own meter bags will not be charged the Friday daily meter fee if the meters are bagged by the event Friday after 5:00 p.m.
- The draft policy is attached to the roll call and will be considered at the June 3, 2019 City Council meeting.

PREVIOUS COUNCIL ACTION(S):

Date: December 18, 2017

Roll Call Number: [17-2172](#)

Action: [Amending](#) Chapter 114 of the Municipal Code regarding rates for Saturday parking and removing special night parking rates. Moved by Hensley that this [ordinance](#) do now pass, #15,634. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.