


# COUNCIL COMMUNICATION

	Number:	<b>19-290</b>	Meeting:	<b>June 24, 2019</b>
	Agenda Item:	<b>30</b>	Roll Call:	<b>19-1004</b>
	Submitted by:	<b>Steven L. Naber, P.E., City Engineer</b>		

**AGENDA HEADING:**

Approval of extension option of the Municipal Parking Facilities Management Services Agreement with ABM Parking Services, Inc.

**SYNOPSIS:**

Recommend approval of the third 1-year option period with ABM Parking Services, Inc., for management of the City’s parking facilities in the amount of \$197,725 for the period of July 1, 2019, to June 30, 2020.

**FISCAL IMPACT:**

Amount: \$197,725 includes an annual fee of \$62,084 for the Park and Ride System and an annual fee of \$135,641 for all other garages.

Funding Source: Park and Ride Operations Fund, E078, EG062086, Page 80, 2019-20 Recommended Operating Budget. Parking Operations Fund, E051, EG062085, Page 77, 2019-20 Recommended Operating Budget.

**ADDITIONAL INFORMATION:**

- On September 23, 2013, under Roll Call No. 13-1492, the City Council approved a Municipal Parking Facilities Management Services Agreement with ABM Parking Services, Inc. The Agreement for Management Services was for a period of three (3) years and nine (9) months (October 1, 2013 – June 30, 2017), with an option to extend the term for four (4) additional 1-year extensions. It is staff’s opinion that it is in the City’s best interest to exercise the third 1-year option, which would extend the Management Services Agreement to June 30, 2020. This agreement includes the management of the E 2<sup>nd</sup> & E Grand, 3<sup>rd</sup> & Court, 4<sup>th</sup> & Grand, 5<sup>th</sup> & Keo, 9<sup>th</sup> & Locust, and the 7<sup>th</sup> & Center Park and Ride garages. The 8<sup>th</sup> & Mulberry garage is not included in the agreement extension. The following table shows the annual management fee for all municipal garages for the upcoming fiscal year (FY), as well as the past two (2) FY.

Fiscal Year	Annual Amount	Number of Garages
2017-2018	\$216,343 (invoiced)	7 Garages
2018-2019	\$222,424 (invoiced)	7 Garages
2019-2020	\$197,725 (calculated)	6 Garages

- This recommendation is based on ABM Parking Services, Inc.'s overall parking experience, financial responsibility, knowledge and history with the City garages, proven response to address issues, and ability to adjust to changing times in the parking system. Extending this contract will also provide the City with consistency in the management of the garages as the City upgrades the parking revenue software and gate equipment at all garages.

**PREVIOUS COUNCIL ACTION(S):**

Date: February 19, 2018

Roll Call Number: [18-0291](#)

Action: [Option](#) to extend Municipal Parking Facilities Management Services Agreement with ABM Parking Services, Inc. ([Council Communication No. 18-083](#)) Moved by Gatto to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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