


## COUNCIL COMMUNICATION

	Number:	<b>19-357</b>	Meeting:	<b>August 19, 2019</b>
	Agenda Item:	<b>26</b>	Roll Call:	<b>19-1322</b>
	Submitted by:	<b>Matthew A. Anderson, Deputy City Manager</b>		

### AGENDA HEADING:

Submitting travel and training for Jimmie Bennett, Kirk Robinson, and Jeff Wiggins.

### SYNOPSIS:

Recommend approval for travel and training request listed below.

### FISCAL IMPACT:

Amount: \$4,872.50 (Bennett); \$4,872.50 (Robinson); \$2,407.50 (Wiggins)

Funding Source:

- CM030000 – City Manager – Facilities (Bennett)
- CM030000 – City Manager – Facilities (Robinson)
- EG062077 – Engineering – Traffic & Transportation (Wiggins)

### ADDITIONAL INFORMATION:

**Jimmie Bennett (NR-0) Facilities Maintenance Supervisor**, to Poulsbo, WA from October 6 – October 12, 2019. To attend the Gravitec Competent Person – Personal Fall Protection Systems training. This training will provide certification to meet the OSHA requirements for competent person and allow for the management of the fall protection safety program being implemented for the City.

**Kirk Robinson (NR-0) Facilities Operations Manager**, to Poulsbo, WA from September 15 – September 21, 2019. To attend the Gravitec Competent Person – Personal Fall Protection Systems training. This training will provide certification to meet the OSHA requirements for competent person and allow for the management of the fall protection safety program being implemented for the City.

**Jeff Wiggins (R-0) Transportation Planner**, to Toronto, Canada from September 8 – September 12, 2019. To attend the Designing Cities 2019 conference. This conference will help to stay abreast of current trends in urban transportation planning and to implement innovative solutions in Des Moines and will also provide CM credits for AICP.

The budget for travel and training in Fiscal Year (FY) 2020 is \$845,441. The amount expended for travel and training in FY 2020, as of August 7, 2019, is \$18,624.01.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).