


## COUNCIL COMMUNICATION

	Number:	<b>19-535</b>	Meeting:	<b>December 16, 2019</b>
	Agenda Item:	<b>37</b>	Roll Call:	<b>19-2023</b>
	Submitted by:	<b>Steven L. Naber, P.E., City Engineer</b>		

### AGENDA HEADING:

Approving the first amendment of the Municipal Parking Facilities Management Services Agreement with ABM Parking Services, Inc. (ABM).

### SYNOPSIS:

Recommend approval of an amendment to the Municipal Parking Facilities Management Services Agreement with ABM to reflect changes to the Municipal Parking Facilities, including the removal of certain facilities that have been demolished or sold and the additional of new facilities that have been constructed.

### FISCAL IMPACT:

Amount: \$2,376 - Increase to the annual management fee in the amount of \$2,376 for the addition of management services for the spaces leased by the City of Des Moines in the parking garage located at E 4<sup>th</sup> Street and Des Moines Street. The current contract for all other garages remains \$197,725.

Funding Source: 2019-20 Operating Budget, page 77 Engineering Department Traffic and Transportation—Parking Operations Fund, EG062085

### ADDITIONAL INFORMATION:

- On July 23, 2018, under Roll Call No. 18-1296, the City Council entered into a parking lease agreement with Nelson Development 1, LLC, to lease the ground floor of the newly-constructed parking garage located at E 4<sup>th</sup> Street and Des Moines Street for public parking. The cost of the parking lease will be \$215,460 in year one (1) and will be subject to annual inflation based on the Consumer Price Index.
- On June 24, 2019, under Roll Call No. 19-1004, the City Council approved a 1-year extension of the Municipal Parking Facilities Management Services Agreement with ABM. The Agreement for Management Services was for a period of three (3) years and nine (9) months (October 1, 2013 – June 30, 2017), with an option to extend the term for four (4) additional 1-year extensions. The extension approved in June 2019 extended the Management Services Agreement to June 30, 2020. This agreement includes the management of the E 2<sup>nd</sup> and E Grand, 3<sup>rd</sup> and Court, 4<sup>th</sup> and Grand, 5<sup>th</sup> and Keo, 9<sup>th</sup> and Locust, and the 7<sup>th</sup> and Center Park and Ride garages.

- The spaces in the lower level of the newly-constructed parking garage at E 4<sup>th</sup> Street and Des Moines Street opened to the public on November 22, 2019, and are currently available for use free of charge. Payment equipment is anticipated to be installed and operational in February/March 2020. Following the installation of the equipment, users will be charged the established rate for all municipal parking garages.
- ABM's services will be needed beginning in March 2020 to maintain and manage the payment equipment. The monthly cost for management services for the E 4<sup>th</sup> Street and Des Moines Street parking garage public spaces is \$594. Through this contract amendment, ABM will provide management services for these spaces through the end of the current contract period, June 30, 2020, for a total cost of \$2,376.

**PREVIOUS COUNCIL ACTION(S):**

Date: June 24, 2019

Roll Call Number: [19-1004](#)

Action: [Option](#) to extend Municipal Parking Facilities Management Services Agreement with ABM Parking Services, Inc. ([Council Communication No. 19-290](#)) Moved by Boesen to adopt. Motion Carried 6-1. Absent: Cownie.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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