


COUNCIL COMMUNICATION

	Number: 20-058	Meeting: February 10, 2020
	Agenda Item: 6	Roll Call: 20-0213
	Submitted by: Benjamin R. Page, Park and Recreation Director and Steven L. Naber, P.E., City Engineer	

AGENDA HEADING:

Approving exception to the City's Request for Proposal (RFP) process for good cause and approving a Professional Services Agreement (PSA) with RDG IA Inc. d/b/a RDG Planning & Design for professional services for Drake Park Shelter Renovation, not to exceed \$75,300.

SYNOPSIS:

Recommend approving exception to the City's RFP process for good cause and approving the PSA with RDG Planning & Design (G.W. Justin Platts, PLA, ASLA, President, 301 Grand Avenue, Des Moines, Iowa, 50309), for a total cost not to exceed \$75,300 to provide design and construction phase services for Drake Park Shelter Renovation.

FISCAL IMPACT:

Amount: \$75,300

Funding Source: 2019-2020 Capital Improvement Program, Page Park-14, Park Building Improvements, PK143, G.O. Bonds

ADDITIONAL INFORMATION:

- The Drake Park Shelter Renovation includes enclosing the existing open-air shelter structure creating a year-round use facility that includes a flexible assembly space with service counter, dedicated accessible restrooms as well as a public access restroom for general park users.
- The Drake Park Shelter, constructed in 1933, is of similar shelter construction type to the Greenwood-Jay Spence Shelter in Greenwood Park and the W.C. Walker MacRae Park Shelter in MacRae Park, which were recently designed as year-round shelters by the architectural firm Walker Coen Lorentzen Architects, Inc.
- In spring 2018, RDG Planning & Design acquired Walker Coen Lorentzen Architects, Inc. including the design staff responsible for the renovation of the Greenwood-Jay Spence Shelter and W.C. Walker MacRae Park Shelter.

- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department’s RFP process, including advertisement, in order to efficiently complete the design of the Drake Park Shelter Renovation. RDG Planning & Design is qualified to complete the professional services and was selected to complete the Drake Park Shelter Renovation based on their experience completing similar shelter renovations for the City.
- City staff have negotiated a PSA with RDG Planning & Design for a total cost not to exceed \$75,300 to provide design and construction phase services for the Drake Park Shelter Renovation.
- This project, in the Drake Neighborhood, is within one (1) of the City’s four (4) pilot Special Investment Districts. This designation reflects the City’s renewed commitment to neighborhood revitalization in collaboration with Polk County and Invest DSM and supports the prioritization of this investment at Drake Park.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. It is intended that the project would then move to consideration of ordering construction, awarding low responsible bid, partial payments to the contractor, and final acceptance of work.

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