

COUNCIL COMMUNICATION

	Number:	20-183	Meeting:	April 20, 2020
	Agenda Item:	33	Roll Call:	20-0648
	Submitted by:	Steven L. Naber, P.E., City Engineer; Chris Johansen, Community Development Director		

AGENDA HEADING:

Amending Chapter 102 of the Municipal Code regarding administration of Sidewalk Café Permits and Leases.

SYNOPSIS:

Recommend approval of the amended ordinance, which is needed to update the requirements for administration of Sidewalk Café Permits and Leases.

FISCAL IMPACT: NONE

ADDITIONAL INFORMATION:

- Sidewalk Café Permits are used in cases where the applicant desires to remove all fixtures at the end of every day and no alcohol is being served. Vacation of the adjoining right-of-way is not required and these types of permits will continue to be issued and administered by the Community Development Department. The fee for a Sidewalk Café Permit is set in the schedule of fees adopted by resolution of the City Council.
- Sidewalk Café Leases are used in cases where the applicant desires to maintain all fixtures in place during the term of the lease and alcohol is being served. Vacation of the adjoining right-of-way is required and the administration of these types of leases will now be shared between the Community Development Department and the Real Estate Division of the Engineering Department.
- The Community Development Department will continue to review and approve all applications for Sidewalk Café Leases and shall enforce site plan compliance for the leased area.
- The Real Estate Division of the Engineering Department will now be responsible for obtaining City Council approval of the right-of-way vacation process for Sidewalk Café Leases and shall administer the lease agreements going forward. The fee for lease agreements will be based on the fair market value lease rate for the location being leased.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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